

UNITED STATES BANKRUPTCY COURT  
EASTERN DISTRICT OF MICHIGAN

NOTICE TO BANKRUPTCY PRACTITIONERS  
REGARDING THE REQUIREMENT TO FILE A MAILING MATRIX

Rule 1007(a) of the Federal Rules of Bankruptcy Procedures specifies that in a voluntary case, the debtor **shall** file with the petition a list containing the name and address of each creditor. Local Bankruptcy Rule 1007-2 specifies that the voluntary bankruptcy petition, whether filed with or without schedules, **shall** be accompanied by a matrix listing the United States Trustee, and then, in alphabetical order, all creditors with their addresses and zip codes.

Practitioners are reminded that failure to follow the national and local bankruptcy rules with respect to filing a matrix with the petition may result in sanctions, including the assessment of costs.

Dated: April 27, 2004

Sheila M. Tighe  
Clerk of Court