

UNITED STATES BANKRUPTCY COURT  
EASTERN DISTRICT OF MICHIGAN

**NOTICE OF AMENDMENTS TO FEDERAL AND LOCAL  
BANKRUPTCY RULES AND FORMS**

Barring Congressional action, amendments to several federal bankruptcy rules and official forms will take effect **December 1, 2003**. A number of these amendments will implement the Judicial Conference policy on privacy and public access to electronic court files. The policy states that personal identifiers such as social security numbers of individuals should be redacted to the last four digits of the numbers *by the person filing a document with the court. **The clerk is not responsible for redacting social security numbers and other personal identifiers such as dates of birth, financial account numbers, and names of minor children in documents filed with the court.***

Local bankruptcy rules and forms have also been amended, or newly created, to reflect the amendments to the federal rules. The following is a synopsis of the amendments:

**Federal Rules**

**Amendment**

**1005**

Requires only the last four digits of the debtor's social security number on the bankruptcy petition.  
(NOTE: the **full** EIN or other Tax ID number is required)

**1007(a)(1)**

Corporate debtors must file a statement regarding corporate ownership.

**1007(f)**

Requires the debtor to submit a verified statement of his or her full social security number. The statement is not filed in the case and is not part of the court record available to the public.

**2002(a)(1)**

Requires the clerk to include the debtor's full social security number on the §341 notice to creditors. The court copy of the notice will not contain the full number.

**2003(b)**

Reflects the enactment of a new subchapter V of chapter 7 of the Bankruptcy Code that makes multilateral clearing organizations eligible for bankruptcy relief.

**2009(a)-(c)** Reflects the enactment of a new subchapter V of chapter 7 of the Bankruptcy Code that makes multilateral clearing organizations eligible for bankruptcy relief.

**2016(c)** Requires a petition preparer to file a disclosure of compensation paid or promised.

**7007.1** Requires parties in adversary proceedings to disclose corporate entities that own 10% or more of the stock of the party.

**Local Rules**

**Amendment**

**1007-1(e)** Pursuant to Administrative Order 03-13, the caption of the petition shall disclose the last four digits of all social security numbers used by the debtor(s) within the past 6 years. All other requirements of this rule remain in effect.

**7067-1(b)(1)** Pursuant to Administrative Order 03-13, an order for the withdrawal of funds held in an interest bearing account or registry account shall state the names, addresses, and last four digits of the social security number of the recipients of the funds. All other requirements of this rule remain in effect.

**Official Forms**

**Voluntary Petition (Form 1)** Requires only the last four digits of the debtor's social security number.

**Involuntary Petition (Form 5)** Requires only the last four digits of the alleged debtor's social security number.

**Schedules (Form B6)** Schedules D, E, F are amended to require disclosure of only the last four digits of the debtor's account number with each listed creditor. Schedule I is amended to delete the disclosure of the names of the debtor's minor dependents.

**Statement of Financial Affairs (Form 7)** Requires only the last four digits of the social security number and account numbers.

**Proof of Claim (Form 10)** Requires only the last four digits of a wage claimant's social security number.

**Statement of Social Security  
Number(s) (Form 21)**

A new official form required to be submitted, not filed,  
with the bankruptcy petition.

**Local Forms**

**Statement of Debtor  
Regarding Corporate  
Ownership**

Pursuant to Administrative Order 03-14, this form shall be  
used to comply with amended Fed. R. Bank. P. 1007(a)(1).

**Statement Regarding  
Corporate Ownership  
(Adversary Proceedings)**

Pursuant to Administrative Order 03-14, this form shall be  
used to comply with new Fed. R. Bank. P. 7007.1.

**Statement of Petition  
Preparer**

Pursuant to Administrative Order 03-15, this form shall be  
used to comply with new Fed. R. Bank. P. 2016(c).

**Summons  
(Adversary Proceedings)**

Amended to reflect requirements under new  
Fed. R. Bank. P. 7007.1 and Administrative Order 03-14.

The amended or new forms are effective for all cases and adversary proceedings filed on  
or after **December 1, 2003**.

Please check with your forms publisher or software vendor for the changes to the official  
forms. A sample of new Official Form 21, Statement of Social Security Number, and the  
new/revised local forms are available at the intake counter in all three court locations and under  
bankruptcy forms on this web site.

Dated: November 4, 2003

Sheila M. Tighe  
Clerk of Court