



# Employment Opportunity LAW CLERK

## Part-time Term Appointment – Flint, Michigan

The United States Bankruptcy Court for the Eastern District of Michigan is accepting employment applications for two part-time term law clerk positions available with the Bankruptcy Judge in Flint. This appointment is limited to a maximum of four years.

To meet the minimum qualification requirements, an applicant must be a law school graduate (or be certified as having completed all law school requirements and merely awaiting conferment of degree); **and** have demonstrated one or more of the following accomplishments or proficiencies:

- Standing within the upper third of the law school class from a school on the approved list of either the American Bar Association or the Association of American Law Schools;
- Experience on the editorial board of a law review of such a school;
- Graduation from such a school with an LLM degree; or
- Demonstrated proficiency in legal studies, which in the opinion of the judge, is the equivalent of one of the above. Some examples of criteria which may be considered as equivalent include:
  - Publication of a noteworthy article in a law school student publication or other scholarly publication;
  - Special high-level honors for academic excellence in law school such as election to the Order of the Coif;
  - Winning of a moot court competition or membership on a moot court team that represents the law school in competition with other law schools;
  - Participation in the legal aid or other law school clinical program sanctioned by the law school;\*
  - Summer experience as a law clerk to a state or local judge or law clerk experience on a continuing basis in a private firm while attending school.\*

\*Participation must not have included earned academic credit.

Starting Salary Range - Federal Judiciary Grade Level (PT-40hrs)	Years of Full-Time Legal Work Experience** Required	Bar*** Membership Required?
JSP 11 (begins at \$34,115 per annum)	0	NO
JSP 12 (begins at \$40,890 per annum)	1	YES
JSP 13 (begins at \$48,624 per annum)	2	YES

\*\*Legal work experience is progressively responsible experience in the practice of law, legal research, legal administration, or equivalent experience received after graduation from law school. Major or substantial legal activities while on military duty may be credited on a month-for-month basis whether before or after graduation, but not to exceed one year if before graduation from law school.

\*\*\*Must be a member in good standing of the bar of a territorial, state, or federal court of general jurisdiction.

Applicants must be U.S. citizens or lawful permanent residents seeking citizenship. Appointment will be considered provisional pending the successful completion of an FBI background check. Employees of the Federal Judiciary are required to adhere to the Code of Conduct for Judiciary Employees, which is available to applicants upon request.

**There is a lifetime limit of four cumulative years of term clerkship service with the United States Courts.**

To apply, download the *Application for Judicial Branch Employment* from [www.mieb.uscourts.gov/sites/default/files/courtinfo/AO78.pdf](http://www.mieb.uscourts.gov/sites/default/files/courtinfo/AO78.pdf). Mail the completed application AND a resume and law school transcript **by Tuesday, November 12, 2019** to:

Law Clerk Vacancy  
United States Bankruptcy Court  
226 West Second Street  
Flint, Michigan 48502

AN EQUAL OPPORTUNITY EMPLOYER  
All appointments subject to mandatory electronic funds transfer