

**NOTICE REGARDING CONDUCT OF HEARINGS BEFORE JUDGE
MARIA L. OXHOLM BEGINNING MAY 4, 2022**

The following procedures will apply to hearings before Judge Oxholm beginning May 4, 2022:

With the exception of trials in adversary proceedings, evidentiary hearings in contested matters, or unless otherwise noted in the applicable Notice of Hearing or by separate court order, all hearings in cases pending before Judge Oxholm will be conducted by telephone; At least five minutes before the scheduled time for hearing, counsel and parties should call (877) 336-1831 and use Access Code 6226995. Landline connections are much preferred, but cell phone or other telephone services are allowed. Counsel and parties should place their phone on mute and wait until their case is called before unmuting their phone and participating.

- A party may request an in-person hearing by including a specific request for an in-person hearing and the reasons therefor in the body of the motion. The request for an in-person hearing shall also be clearly stated in the title of the motion. Opposition to holding an in-person hearing and the reasons therefor shall be specifically addressed in any response. The Court will try to notify parties as to whether the hearing will be in-person at least three days prior to the hearing date;
- Any stipulation to holding an in-person hearing by the parties must similarly state the reasons for requesting an in-person hearing. The Court will try to notify parties as to whether the hearing will be in-person at least three days prior to the hearing date.

With respect to the conduct of telephonic hearings, the following procedures will apply:

- Anyone who has dialed into a court hearing shall place their telephones on mute until their case is called **and** it is their time to address the Court;
- **ANYONE WHO DIALS INTO A COURT HEARING IS PROHIBITED FROM PLACING THE COURT CALL ON HOLD;**

- Any failure to abide by these procedures that results in a disruption of the court hearing may subject the offending person to sanctions, including fees incurred by other counsel present on the telephone that would otherwise be charged to their respective clients resulting from the disruption or delay.

Dated: April 12, 2022

Judge Maria L. Oxholm
United States Bankruptcy Judge