

UNITED STATES BANKRUPTCY COURT  
EASTERN DISTRICT OF MICHIGAN

NOTICE REGARDING MANDATORY ON-LINE  
FEE PAYMENTS BY ATTORNEYS THROUGH THE  
ELECTRONIC CASE FILING SYSTEM (ECF)

On Monday, March 23, 2015 **all fees** paid by attorneys representing a party in a case, including installment fee payments, shall be paid within ECF using a credit or debit card through the U.S. Treasury Internet credit card service [pay.gov](http://pay.gov). The Clerk's Office will not accept payments from attorneys which arrive in the mail or over the intake counter unless the attorney presents an order entered by the Court approving such payment in a specific case. The Clerk's Office will continue to accept cash, a money order or a cashier's check from debtors and pro se filers in the mail or over the intake counter consistent with past practices.

To accommodate electronic installment payments from attorneys, the Clerk's Office has introduced a new ECF menu selection which allows filers to make **on-line installment payments**. These ECF events can be found under the "Other" category of the ECF menu. Attorneys can select **Installment Payment** or **Final Installment Payment/Filing Fee Paid in Full** and will then be prompted to pay the filing fee via the Internet.

Please note that the credit or debit card used by the attorney to pay filing fees must be that of the attorney or law firm that represents the party. The use of a represented party's credit or debit card is prohibited. Filing fees must be paid no later than 48 hours from the filing of the applicable document. Failure to pay the filing fee constitutes good cause for the Clerk to suspend the filer's ECF login privileges until such time as all outstanding fees are paid.

Date: March 11, 2015

KATHERINE B. GULLO  
Clerk of Court