



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
MICHIGAN OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION
MARTHA B. YODER
DIRECTOR

STEVE ARWOOD
DIRECTOR

April 18, 2013

Beatrice McQueen
26533 Blumfield
Roseville, MI 48066

FILED (1)
2013 SEP -6 P 3:30
U.S. BANKRUPTCY COURT
E.D. MICHIGAN-DETROIT

Dear Sir or Madam:

Re: Beatrice McQueen, Claim # 173264, vs. City of Detroit

Your claim has been received by the Wage & Hour Program and assigned to me for investigation. Investigations are conducted on a first in, first out basis. This means that claims received prior to yours must be handled first.

A notification letter was sent to City of Detroit on April 18, 2013 with the following allegations:

<u>Amount</u>	<u>Type</u>	<u>Period</u>	<u>Description</u>
\$3,968.00	Vacation Pay	10/01/12 - 02/22/13	320 hours vacation due at retirement

It is not necessary to respond to this letter. If your assistance is needed during the investigation, you will be contacted. This contact may not occur until your claim comes up in caseload rotation. This may take a while. The time required to complete an investigation depends on caseload size, your cooperation, the employer's cooperation and the complexity of the claim. To help expedite the investigation, in the interim you should submit whatever records or documentation you have to support your claim to the division at the address below.

It is important that you notify me with address or daytime phone number changes for all parties involved with this case and any direct payments received. Failure to report this information will delay the investigation of your claim. The division cannot mail any monies received without a current address.

Sincerely,

Randall Harrison, Investigator
(313) 456-4957
HarrisonR1@michigan.gov

LARA is an equal opportunity employer/program.
Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.

Wage and Hour Program
7150 Harris Drive • P.O. BOX 30476 • LANSING, MICHIGAN 48909-7976
www.michigan.gov/wagehour • (517) 322-1825
Toll Free 1-855-4MI-WAGE (1-855-464-9243)

THIS WAS
ALSO SENT
TO BRIDGET
LAMAR 10/23/12

THIS HAS TO GO TO
3RD STEP W/ I RETURNED
TO WORK PER DENISE ON 1/23/12
THURSDAY

CITY OF DETROIT
HUMAN RESOURCES DEPARTMENT
EMPLOYEE GRIEVANCE FORM FOR CLASSIFIED NON-UNION EMPLOYEES

- INSTRUCTIONS:
1. Type or print all information
 2. Fill form out in accordance with Human Resources Department Employee Grievance Procedure for non-union employees.
 3. If additional sheets are necessary to complete any section use plain white paper and attach a complete set to each copy of form.

EMPLOYEE'S NAME: Beatrice McQueen

CLASSIFICATION: Assistant to Human Resources General Manager DDOT

DEPARTMENT: Human Resources DIVISION: Employee Services

LOCATION: 1301 East Warren, Detroit, Michigan 48207

TELEPHONE: BUSINESS 313.833.7115 HOME 586.439.8564

DATE INCIDENT OCCURRED CAUSING GRIEVANCE: Approximately (3) years ago

DESCRIPTION OF GRIEVANCE: Approximately (3) years ago I self reverted back to Human Resources from DWDD, in doing so the Manager at that time Denise Gibson a Contractor, who was not familiar with Work Brain, inadvertently dissolved my time. Upon my return back to HR my time was put back into my bank. In July of this year is when the issue started, must use vacation time have to be used before the end of September 30, 2012 or the time would be relinquished. I had accumulated 408 vacation hours and 88 of those hours had to be used at that time. That left me a total of 320 vacation hours. I was told by Aisha Woods that there was a glitch in the system therefore my vacation hours had to be taken away. The glitch in the system was months ago; I received those vacation hours over 2 years ago when Brenda Braceful was my Manager and had my time corrected.

*Aish
MIDSHA*

DESIRED SOLUTION: Please return my 320 Vacation hours.

DATE FIRST DISCUSSED WITH IMMEDIATE SUPERVISOR: August 2012

EMPLOYEE SIGNATURE: Beatrice McQueen

DATE SENT TO IMMEDIATE SUPERVISOR: 10/22/2012

STEP ONE (IMMEDIATE SUPERVISOR) DECISION

I contacted HR payroll regarding your concerns and was provided with the attached report indicating the excess vacation days were generated in error. Therefore no correction is needed.

DATE OF DISCUSSION: 10/22/12 DATE OF DECISION: 10/22/12

IMMEDIATE SUPERVISOR (SIGNATURE): [Signature]

(Logout) (Menu) (Mail (0)) (Go Home) (Set Home)

workbrain

BEATRICE MCQUEEN

Timesheet | Daily Log | Time Off Request

Time Off Request



Name MCQUEEN, BEATRICE

Balances as of previous pay end date

Must Use Vacation	104 Hours	Current Sick	8 Hours	Must Use Comp Time	0 Hours	0 Minutes
Swing Holiday:	24 Hours	Reserve Sick	40 Hours	Comp Time	0 Hours	0 Minutes
Vacation	320 Hours					

Counters as of previous pay end date

YTD 7/1	YTD 12/1	YTD 7/1	
Fiscal Hours 280 Hours	Longevity Hours : 1495 Hours	Department Leave Used	0 Day(s)

- => Vacation will be deducted from the balances in the following order: "Must Use Vacation" followed by "Swing" followed by "Vacation".
- => Comp Time will be deducted from the balances in the following order: "Must Use Comp Time" followed by "Comp Time".
- => Department Leave will be deducted from Current Sick Time.

New Request

Use Balance:
 "From Time" and "To Time" fields should only be used for partial days off

<input type="text"/>	Start Date: <input type="text"/>	From Time: <input type="text"/>
<input type="text"/>	End Date: <input type="text"/>	To Time: <input type="text"/>
<input type="text"/>	Start Date: <input type="text"/>	From Time: <input type="text"/>
<input type="text"/>	End Date: <input type="text"/>	To Time: <input type="text"/>
<input type="text"/>	Start Date: <input type="text"/>	From Time: <input type="text"/>
<input type="text"/>	End Date: <input type="text"/>	To Time: <input type="text"/>

Comments:

Existing Future Requests

Cancel	Start Date	End Date	Code	Hours	Reason	Comments
<input type="checkbox"/>	09/04/2012 08:00	09/04/2012 16:00	VAC	8		
<input type="checkbox"/>	09/05/2012 08:00	09/05/2012 16:00	VAC	8		
<input type="checkbox"/>	09/24/2012 08:00	09/24/2012 16:00	VAC	8		

(Submit) (Cancel)

(Logout) (Menu) (Mail (0)) (Go Home) (Set Home)

workbrain

BEATRICE MCQUEEN

Timesheet | Daily Log | Time Off Request

Time Off Request



Name MCQUEEN, BEATRICE

Balances as of previous pay end date

Must Use Vacation	0Hours	Current Sick	16 Hours	Must Use Comp Time	0 Hours	0 Minutes
Swing Holiday:	0Hours	Reserve Sick	40 Hours	Comp Time	0 Hours	0 Minutes
Vacation	72Hours					

Counters as of previous pay end date

YTD 7/1	YTD 12/1	YTD 7/1	
Fiscal Hours	359 Hours	Longevity Hours :	1575 Hours
		Department Leave Used	0 Day(s)

=> Vacation will be deducted from the balances in the following order: "Must Use Vacation" followed by "Swing" followed by "Vacation".

=> Comp Time will be deducted from the balances in the following order: "Must Use Comp Time" followed by "Comp Time".

=> Department Leave will be deducted from Current Sick Time.

New Request

Use Balance:
 "From Time" and "To Time" fields should only be used for partial days off

<input type="text"/>	Start Date:	<input type="text"/>	From Time:	<input type="text"/>
	End Date:	<input type="text"/>	To Time:	<input type="text"/>
<input type="text"/>	Start Date:	<input type="text"/>	From Time:	<input type="text"/>
	End Date:	<input type="text"/>	To Time:	<input type="text"/>
<input type="text"/>	Start Date:	<input type="text"/>	From Time:	<input type="text"/>
	End Date:	<input type="text"/>	To Time:	<input type="text"/>

Comments:

Existing Future Requests

Cancel	Start Date	End Date	Code	Hours	Reason	Comments
<input type="checkbox"/>	09/24/2012 08:00	09/24/2012 16:00	VAC	8		

(Submit) (Cancel)

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Payslip

Employee Name **Beatrice McQueen** Employee Number **4457**
 Organization Email Address **McQueenB@detroitmi.gov** Business Group **City of Detroit**

Choose a Payslip **04-MAY-2012 - 4457 - Check 1**

Employee Name	Beatrice McQueen	Employer name	
Job Title	013191.Office Asst 3	Employer Phone Number	
	Ex.AA36.9003	Organization	280021 HUR Emp Services
National Identifier	366-56-4265	Pay Calculation Method	Cust Comm Svcs
Employee Number	4457	Pay Basis	City Salary Basis
Latest Hire Date	17-Apr-1998	Frequency	Week
Original Hire Date	17-Apr-1998	Shift	
Adjusted Service Date	07-Apr-1999	Bargaining Unit	9003 Non Union
Assignment Number	4457	Collective Agreement	
Location	CAYMC Suite 316	Contract	
Position	46764.013191.Office Asst 3	Grade	A.A.36
	Ex.280021	Employer Address	Coleman A Young
Payroll	BiWeekly B		Municipal Center
Employee Address	26533 Blumfield St		2 Woodward Avenue
	Roseville		Ste 316
	MI		Detroit
	48066-3231		MI
			48226

Pay Period and Salary

Pay Period	Payment Date	Pay Begin Date	Pay End Date	Pay Rate	Annual Salary
Bi-Week	04-May-2012	16-Apr-2012	29-Apr-2012	13.72	28,530.01

Summary

Current or YTD	Gross	Pre-Tax	Taxes	Deductions	Net Pay
Current	1,096.71	44.87	118.33	78.44	855.07
YTD	9,875.57	89.74	1,371.88	974.29	7,439.66

Hours and Earnings

Description	Start Date	End Date	Current Hours	Current Amount	YTD Hours	YTD Amount
Regular Pay			79.95	1,096.71	519.93	7,205.27
FMLA Sick				0.00	40.00	585.27
FMLA Vacation Pay				0.00	8.00	109.74
Holiday				0.00	40.00	597.46
Vacation Time				0.00	88.00	1,268.09
FMLA Family Sick				0.00	8.00	109.74

Rate Details

Pre-Tax Deductions

Description	Current	YTD
COOP Opt	0.54	1.08
Golden Dental	2.76	5.52
HAP Medical	41.57	83.14

Taxes

Description	Current	YTD
Federal Tax	0.00	270.94
Social Security	44.17	411.00
Medicare	15.25	141.89
MI State Tax	45.76	425.71
Detroit	13.15	122.34

After-Tax Deductions

Description	Current	YTD
BC Com Blue AFT	0.00	43.60
Death Benefit AFT	0.40	3.60
Basic Life AFT	1.27	11.43
HAP Medical AFT	0.00	207.85
Annuity Post Tax	76.77	691.31
Golden Dental AFT	0.00	13.80
COOP Opt AFT	0.00	2.70

Tax Withholding Information

Type	Marital Status	Exemptions	Additional Amount	Override Amount	Override Percentage
Federal	Single	7	0.00	0.00	0
Michigan	Not Used	0	0.00	0.00	0

Net Pay Distribution

Check/Deposit Number	Account Type	Account Number	Amount
8074821	C	X8253	830.07
8074821	S	X8253	25.00

Other Information

Description	Value
CTime Balance	0
Death Benefit Plan	0.51
Death Benefit Plan YTD	4.59
Eye Care	2.14
Eye Care YTD	20.34
Life Insurance	2.42
Life Insurance YTD	21.78
Medical	166.29
Medical YTD	1,556.41
Must Use CTime Balance	0
Must Use Vacation Balance	0
Reserve Sick Balance	0
Sick Balance	0
Swing Holiday Balance	0

Vacation Balance 408

TP Pay Distribution

Check/Deposit Number	Bank Name	Account Type	Account Number	Amount
No results found.				

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Payslip

Employee Name **Beatrice McQueen** Employee Number **4457**
 Organization Email Address **McQueenB@detroitmi.gov** Business Group **City of Detroit**

Choose a Payslip 18-MAY-2012 - 4457 - Check 1

Employee Name	Beatrice McQueen	Employer name	
Job Title	013191.Office Asst 3	Employer Phone Number	
	Ex.AA36.9003	Organization	280021 HUR Emp Services
National Identifier	366-56-4265	Cust Comm Svcs	
Employee Number	4457	Pay Calculation Method	
Latest Hire Date	17-Apr-1998	Pay Basis	City Salary Basis
Original Hire Date	17-Apr-1998	Frequency	Week
Adjusted Service Date	07-Apr-1999	Shift	
Assignment Number	4457	Bargaining Unit	9003 Non Union
Location	CAYMC Suite 316	Collective Agreement	
Position	46764.013191.Office Asst 3	Contract	
	Ex.280021	Grade	A.A.36
Payroll	BiWeekly B	Employer Address	Coleman A Young
Employee Address	26533 Blumfield St		Municipal Center
	Roseville		2 Woodward Avenue
	MI		Ste 316
	48066-3231		Detroit
			MI
			48226

Pay Period and Salary

Pay Period	Payment Date	Pay Begin Date	Pay End Date	Pay Rate	Annual Salary
Bi-Week	18-May-2012	30-Apr-2012	13-May-2012	13.72	28,530.01

Summary

Current or YTD	Gross	Pre-Tax	Taxes	Deductions	Net Pay
Current	1,092.72	44.87	117.89	78.16	851.80
YTD	10,968.29	134.61	1,489.77	1,052.45	8,291.46

Hours and Earnings

Description	Start Date	End Date	Current Hours	Current Amount	YTD Hours	YTD Amount
Regular Pay			71.66	982.98	591.59	8,188.25
FMLA Sick				0.00	40.00	585.27
FMLA Vacation Pay				0.00	8.00	109.74
Holiday				0.00	40.00	597.46
Vacation Time				0.00	88.00	1,268.09
FMLA Family Sick			8.00	109.74	16.00	219.48

Rate Details

Pre-Tax Deductions

Description	Current	YTD
HAP Medical	41.57	124.71
COOP Opt	0.54	1.62
Golden Dental	2.76	8.28

Taxes

Description	Current	YTD
Federal Tax	0.00	270.94
Social Security	44.01	455.01
Medicare	15.20	157.09
MI State Tax	45.58	471.29
Detroit	13.10	135.44

After-Tax Deductions

Description	Current	YTD
Golden Dental AFT	0.00	13.80
HAP Medical AFT	0.00	207.85
BC Com Blue AFT	0.00	43.60
COOP Opt AFT	0.00	2.70
Annuity Post Tax	76.49	767.80
Death Benefit AFT	0.40	4.00
Basic Life AFT	1.27	12.70

Tax Withholding Information

Type	Marital Status	Exemptions	Additional Amount	Override Amount	Override Percentage
Federal	Single	7	0.00	0.00	0
Michigan	Not Used	0	0.00	0.00	0

Net Pay Distribution

Check/Deposit Number	Account Type	Account Number	Amount
8146555	S	X8253	25.00
8146555	C	X8253	826.80

Other Information

Description	Value
CTime Balance	0
Death Benefit Plan	0.51
Death Benefit Plan YTD	5.10
Eye Care	2.14
Eye Care YTD	22.48
Life Insurance	2.42
Life Insurance YTD	24.20
Medical	166.29
Medical YTD	1,722.70
Must Use CTime Balance	0
Must Use Vacation Balance	0
Reserve Sick Balance	0
Sick Balance	0
Swing Holiday Balance	0

Vacation Balance 408

TP Pay Distribution

Check/Deposit Number	Bank Name	Account Type	Account Number	Amount
No results found.				

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Payslip

Employee Name **Beatrice McQueen** Employee Number **4457**
 Organization Email Address **McQueenB@detroitmi.gov** Business Group **City of Detroit**

Choose a Payslip **01-JUN-2012 - 4457 - Check 1**

Employee Name	Beatrice McQueen	Employer name	280021 HUR Emp Services
Job Title	013191.Office Asst 3	Employer Phone Number	Cust Comm Svcs
	Ex.AA36.9003	Organization	280021 HUR Emp Services
National Identifier	366-56-4265	Pay Calculation Method	City Salary Basis
Employee Number	4457	Pay Basis	Week
Latest Hire Date	17-Apr-1998	Frequency	Week
Original Hire Date	17-Apr-1998	Shift	
Adjusted Service Date	07-Apr-1999	Bargaining Unit	9003 Non Union
Assignment Number	4457	Collective Agreement	
Location	CAYMC Suite 316	Contract	
Position	46764.013191.Office Asst 3	Grade	A.A.36
	Ex.280021	Employer Address	Coleman A Young
Payroll	BiWeekly B		Municipal Center
Employee Address	26533 Blumfield St		2 Woodward Avenue
	Roseville		Ste 316
	MI		Detroit
	48066-3231		MI
			48226

Pay Period and Salary

Pay Period	Payment Date	Pay Begin Date	Pay End Date	Pay Rate	Annual Salary
Bi-Week	01-Jun-2012	14-May-2012	27-May-2012	13.72	28,530.01

Summary

Current or YTD	Gross	Pre-Tax	Taxes	Deductions	Net Pay
Current	1,096.30	44.87	118.28	78.41	854.74
YTD	12,064.59	179.48	1,608.05	1,130.86	9,146.20

Hours and Earnings

Description	Start Date	End Date	Current Hours	Current Amount	YTD Hours	YTD Amount
Regular Pay			79.92	1,096.30	671.51	9,284.55
FMLA Sick				0.00	40.00	585.27
FMLA Vacation Pay				0.00	8.00	109.74
Holiday				0.00	40.00	597.46
Vacation Time				0.00	88.00	1,268.09
FMLA Family Sick				0.00	16.00	219.48

Rate Details

Pre-Tax Deductions

Description	Current	YTD
Golden Dental	2.76	11.04
COOP Opt	0.54	2.16
HAP Medical	41.57	166.28

Taxes

Description	Current	YTD
Federal Tax	0.00	270.94
Social Security	44.16	499.17
Medicare	15.24	172.33
MI State Tax	45.74	517.03
Detroit	13.14	148.58

After-Tax Deductions

Description	Current	YTD
Basic Life AFT	1.27	13.97
HAP Medical AFT	0.00	207.85
COOP Opt AFT	0.00	2.70
BC Com Blue AFT	0.00	43.60
Death Benefit AFT	0.40	4.40
Golden Dental AFT	0.00	13.80
Annuity Post Tax	76.74	844.54

Tax Withholding Information

Type	Marital Status	Exemptions	Additional Amount	Override Amount	Override Percentage
Federal	Single	7	0.00	0.00	0
Michigan	Not Used	0	0.00	0.00	0

Net Pay Distribution

Check/Deposit Number	Account Type	Account Number	Amount
8212097	C	X8253	829.74
8212097	S	X8253	25.00

Other Information

Description	Value
CTime Balance	0
Death Benefit Plan	0.51
Death Benefit Plan YTD	5.61
Eye Care	2.14
Eye Care YTD	24.62
Life Insurance	2.42
Life Insurance YTD	26.62
Medical	166.29
Medical YTD	1,888.99
Must Use CTime Balance	0
Must Use Vacation Balance	0
Reserve Sick Balance	0
Sick Balance	0
Swing Holiday Balance	0

Vacation Balance 408

TP Pay Distribution

Check/Deposit Number	Bank Name	Account Type	Account Number	Amount
No results found.				

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Payslip

Employee Name **Beatrice McQueen** Employee Number **4457**
 Organization Email Address **McQueenB@detroitmi.gov** Business Group **City of Detroit**

Choose a Payslip

Employee Name	Beatrice McQueen	Employer name	
Job Title	013191.Office Asst 3	Employer Phone Number	
National Identifier	Ex.AA36.9003	Organization	280021 HUR Emp Services Cust Comm Svcs
Employee Number	4457	Pay Calculation Method	
Latest Hire Date	17-Apr-1998	Pay Basis	City Salary Basis
Original Hire Date	17-Apr-1998	Frequency	Week
Adjusted Service Date	07-Apr-1999	Shift	
Assignment Number	4457	Bargaining Unit	9003 Non Union
Location	CAYMC Suite 316	Collective Agreement	
Position	46764.013191.Office Asst 3	Contract	
	Ex.280021	Grade	A.A.36
Payroll	BiWeekly B	Employer Address	Coleman A Young Municipal Center 2 Woodward Avenue Ste 316 Detroit MI 48226
Employee Address	26533 Blumfield St Roseville MI 48066-3231		

Pay Period and Salary

Pay Period	Payment Date	Pay Begin Date	Pay End Date	Pay Rate	Annual Salary
Bi-Week	15-Jun-2012	28-May-2012	10-Jun-2012	13.72	28,530.01

Summary

Current or YTD	Gross	Pre-Tax	Taxes	Deductions	Net Pay
Current	1,097.40	44.87	118.43	78.49	855.61
YTD	13,161.99	224.35	1,726.48	1,209.35	10,001.81

Hours and Earnings

Description	Start Date	End Date	Current Hours	Current Amount	YTD Hours	YTD Amount
Regular Pay			48.00	658.44	719.51	9,942.99
FMLA Sick			8.00*	109.74	48.00	695.01
FMLA Vacation Pay			8.00	109.74	16.00	219.48
Holiday			8.00	109.74	48.00	707.20
Vacation Time			8.00	109.74	96.00	1,377.83
FMLA Family Sick				0.00	16.00	219.48

Rate Details

Pre-Tax Deductions

Description	Current	YTD
Golden Dental	2.76	13.80
HAP Medical	41.57	207.85
COOP Opt	0.54	2.70

Taxes

Description	Current	YTD
Federal Tax	0.00	270.94
Social Security	44.21	543.38
Medicare	15.27	187.60
MI State Tax	45.79	562.82
Detroit	13.16	161.74

After-Tax Deductions

Description	Current	YTD
Annuity Post Tax	76.82	921.36
Golden Dental AFT	0.00	13.80
HAP Medical AFT	0.00	207.85
BC Com Blue AFT	0.00	43.60
Death Benefit AFT	0.40	4.80
COOP Opt AFT	0.00	2.70
Basic Life AFT	1.27	15.24

Tax Withholding Information

Type	Marital Status	Exemptions	Additional Amount	Override Amount	Override Percentage
Federal	Single	7	0.00	0.00	0
Michigan	Not Used	0	0.00	0.00	0

Net Pay Distribution

Check/Deposit Number	Account Type	Account Number	Amount
40378			855.61

Other Information

Description	Value
CTime Balance	0
Death Benefit Plan	0.51
Death Benefit Plan YTD	6.12
Eye Care	2.14
Eye Care YTD	26.76
Life Insurance	2.42
Life Insurance YTD	29.04
Medical	166.29
Medical YTD	2,055.28
Must Use CTime Balance	0
Must Use Vacation Balance	0
Reserve Sick Balance	0
Sick Balance	0
Swing Holiday Balance	0
Vacation Balance	392

TP Pay Distribution

Check/Deposit Number	Bank Name	Account Type	Account Number	Amount
No results found.				

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Payslip

Employee Name **Beatrice McQueen** Employee Number **4457**
 Organization Email Address **McQueenB@detroitmi.gov** Business Group **City of Detroit**

Choose a Payslip

Employee Name	Beatrice McQueen	Employer name	
Job Title	013191.Office Asst 3	Employer Phone Number	
	Ex.AA36.9003	Organization	280021 HUR Emp Services
National Identifier	366-56-4265	Cust Comm Svcs	
Employee Number	4457	Pay Calculation Method	
Latest Hire Date	17-Apr-1998	Pay Basis	City Salary Basis
Original Hire Date	17-Apr-1998	Frequency	Week
Adjusted Service Date	07-Apr-1999	Shift	
Assignment Number	4457	Bargaining Unit	9003 Non Union
Location	CAYMC Suite 316	Collective Agreement	
Position	46764.013191.Office Asst 3	Contract	
	Ex.280021	Grade	A.A.36
Payroll	BiWeekly B	Employer Address	Coleman A Young
Employee Address	26533 Blumfield St		Municipal Center
	Roseville		2 Woodward Avenue
	MI		Ste 316
	48066-3231		Detroit
			MI
			48226

Pay Period and Salary

Pay Period	Payment Date	Pay Begin Date	Pay End Date	Pay Rate	Annual Salary
Bi-Week	29-Jun-2012	11-Jun-2012	24-Jun-2012	13.72	28,530.01

Summary

Current or YTD	Gross	Pre-Tax	Taxes	Deductions	Net Pay
Current	1,097.40	44.87	118.42	78.49	855.62
YTD	14,259.39	269.22	1,844.90	1,287.84	10,857.43

Hours and Earnings

Description	Start Date	End Date	Current Hours	Current Amount	YTD Hours	YTD Amount
Regular Pay			72.00	987.66	791.51	10,930.65
FMLA Sick				0.00	48.00	695.01
FMLA Vacation Pay				0.00	16.00	219.48
Holiday				0.00	48.00	707.20
Vacation Time			8.00	109.74	104.00	1,487.57
FMLA Family Sick				0.00	16.00	219.48

Rate Details

Pre-Tax Deductions

Description	Current	YTD
Golden Dental	2.76	16.56
COOP Opt	0.54	3.24
HAP Medical	41.57	249.42

Taxes

Description	Current	YTD
Federal Tax	0.00	270.94
Social Security	44.21	587.59
Medicare	15.26	202.86
MI State Tax	45.79	608.61
Detroit	13.16	174.90

After-Tax Deductions

Description	Current	YTD
Golden Dental AFT	0.00	13.80
HAP Medical AFT	0.00	207.85
Death Benefit AFT	0.40	5.20
BC Com Blue AFT	0.00	43.60
COOP Opt AFT	0.00	2.70
Annuity Post Tax	76.82	998.18
Basic Life AFT	1.27	16.51

Tax Withholding Information

Type	Marital Status	Exemptions	Additional Amount	Override Amount	Override Percentage
Federal	Single	7	0.00	0.00	0
Michigan	Not Used	0	0.00	0.00	0

Net Pay Distribution

Check/Deposit Number	Account Type	Account Number	Amount
8409605	C	X8253	830.62
8409605	S	X8253	25.00

Other Information

Description	Value
CTime Balance	0
Death Benefit Plan	0.51
Death Benefit Plan YTD	6.63
Eye Care	2.14
Eye Care YTD	28.90
Life Insurance	2.42
Life Insurance YTD	31.46
Medical	166.29
Medical YTD	2,221.57
Must Use CTime Balance	0
Must Use Vacation Balance	0
Reserve Sick Balance	0
Sick Balance	0
Swing Holiday Balance	0

Vacation Balance 384

TP Pay Distribution

Check/Deposit Number	Bank Name	Account Type	Account Number	Amount
No results found.				

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Payslip

Employee Name **Beatrice McQueen**
 Organization Email Address **McQueenB@detroitmi.gov**

Employee Number **4457**
 Business Group **City of Detroit**

Choose a Payslip

Employee **Beatrice McQueen**
 Job Title **013191.Office Asst 3**
 Ex.AA36.9003
 National Identifier **366-56-4265**
 Employee Number **4457**
 Latest Hire Date **17-Apr-1998**
 Original Hire Date **17-Apr-1998**
 Adjusted Service Date **07-Apr-1999**
 Assignment Number **4457**
 Location **CAYMC Suite 316**
 Position **46764.013191.Office Asst 3**
 Ex.280021
 Payroll **BiWeekly B**
 Employee Address **26533 Blumfield St**
Roseville
MI
48066-3231

Employer name
 Employer Phone Number
 Organization **280021 HUR Emp Services**
Cust Comm Svcs
 Pay Calculation Method
 Pay Basis **City Salary Basis**
 Frequency **Week**
 Shift
 Bargaining Unit **9003 Non Union**
 Collective Agreement
 Contract
 Grade **A.A.36**
 Employer Address **Coleman A Young**
Municipal Center
2 Woodward Avenue
Ste 316
Detroit
MI
48226

Pay Period and Salary

Pay Period	Payment Date	Pay Begin Date	Pay End Date	Pay Rate	Annual Salary
Bi-Week	13-Jul-2012	25-Jun-2012	08-Jul-2012	13.72	28,530.01

Summary

Current or YTD	Gross	Pre-Tax	Taxes	Deductions	Net Pay
Current	1,097.40	44.87	118.41	78.49	855.63
YTD	15,356.79	314.09	1,963.31	1,366.33	11,713.06

Hours and Earnings

Description	Start Date	End Date	Current Hours	Current Amount	YTD Hours	YTD Amount
Regular Pay			56.00	768.18	847.51	11,698.83
FMLA Sick				0.00	48.00	695.01
FMLA Vacation Pay				0.00	16.00	219.48
Holiday			8.00	109.74	56.00	816.94
Vacation Time			16.00	219.48	120.00	1,707.05
FMLA Family Sick				0.00	16.00	219.48

Rate Details

Pre-Tax Deductions

Description	Current	YTD
COOP Opt	0.54	3.78
Golden Dental	2.76	19.32
HAP Medical	41.57	290.99

Taxes

Description	Current	YTD
Federal Tax	0.00	270.94
Social Security	44.20	631.79
Medicare	15.26	218.12
MI State Tax	45.79	654.40
Detroit	13.16	188.06

After-Tax Deductions

Description	Current	YTD
Death Benefit AFT	0.40	5.60
COOP Opt AFT	0.00	2.70
BC Com Blue AFT	0.00	43.60
Annuity Post Tax	76.82	1,075.00
Basic Life AFT	1.27	17.78
HAP Medical AFT	0.00	207.85
Golden Dental AFT	0.00	13.80

Tax Withholding Information

Type	Marital Status	Exemptions	Additional Amount	Override Amount	Override Percentage
Federal	Single	7	0.00	0.00	0
Michigan	Not Used	0	0.00	0.00	0

Net Pay Distribution

Check/Deposit Number	Account Type	Account Number	Amount
8498052	S	X8253	25.00
8498052	C	X8253	830.63

Other Information

Description	Value
Death Benefit Plan	0.51
Death Benefit Plan YTD	7.14
Eye Care	2.14
Eye Care YTD	31.04
Life Insurance	2.42
Life Insurance YTD	33.88
Medical	166.29
Medical YTD	2,387.86

TP Pay Distribution

Check/Deposit Number	Bank Name	Account Type	Account Number	Amount
No results found.				

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Payslip

Employee Name **Beatrice McQueen** Employee Number **4457**
 Organization Email Address **McQueenB@detroitmi.gov** Business Group **City of Detroit**

Choose a Payslip 27-JUL-2012 - 4457 - Check 1

Employee Name	Beatrice McQueen	Employer name	
Job Title	013191.Office Asst 3	Employer Phone Number	
National Identifier	Ex.AA36.9003	Organization	280690 HUR Employee Services DOT
Employee Number	4457	Pay Calculation Method	
Latest Hire Date	17-Apr-1998	Pay Basis	City Salary Basis
Original Hire Date	17-Apr-1998	Frequency	Week
Adjusted Service Date	07-Apr-1999	Shift	
Assignment Number	4457	Bargaining Unit	9003 Non Union
Location	DOT 1301 E Warren Ave	Collective Agreement	
Position	46765.013191.Office Asst 3	Contract	
	Ex.280690	Grade	A.A.36
Payroll	BiWeekly B	Employer Address	1301 E Warren Ave
Employee Address	26533 Blumfield St		Detroit
	Roseville		MI
	MI		48207
	48066-3231		

Pay Period and Salary

Pay Period	Payment Date	Pay Begin Date	Pay End Date	Pay Rate	Annual Salary
Bi-Week	27-Jul-2012	09-Jul-2012	22-Jul-2012	13.72	28,530.01

Summary

Current or YTD	Gross	Pre-Tax	Taxes	Deductions	Net Pay
Current	1,097.40	44.87	118.42	78.49	855.62
YTD	16,454.19	358.96	2,081.73	1,444.82	12,568.68

Hours and Earnings

Description	Start Date	End Date	Current Hours	Current Amount	YTD Hours	YTD Amount
Regular Pay			72.00	987.66	919.51	12,686.49
FMLA Sick				0.00	48.00	695.01
FMLA Vacation Pay				0.00	16.00	219.48
Holiday				0.00	56.00	816.94
Vacation Time			8.00	109.74	128.00	1,816.79
FMLA Family Sick				0.00	16.00	219.48

Rate Details

Pre-Tax Deductions

Description	Current	YTD
COOP Opt	0.54	4.32
HAP Medical	41.57	332.56
Golden Dental	2.76	22.08

Taxes

Description	Current	YTD
Federal Tax	0.00	270.94
Social Security	44.21	676.00
Medicare	15.26	233.38
MI State Tax	45.79	700.19
Detroit	13.16	201.22

After-Tax Deductions

Description	Current	YTD
Death Benefit AFT	0.40	6.00
HAP Medical AFT	0.00	207.85
BC Com Blue AFT	0.00	43.60
Annuity Post Tax	76.82	1,151.82
COOP Opt AFT	0.00	2.70
Basic Life AFT	1.27	19.05
Golden Dental AFT	0.00	13.80

Tax Withholding Information

Type	Marital Status	Exemptions	Additional Amount	Override Amount	Override Percentage
Federal	Single	7	0.00	0.00	0
Michigan	Not Used	0	0.00	0.00	0

Net Pay Distribution

Check/Deposit Number	Account Type	Account Number	Amount
8593527	C	X8253	830.62
8593527	S	X8253	25.00

Other Information

Description	Value
CTime Balance	0
Death Benefit Plan	0.51
Death Benefit Plan YTD	7.65
Eye Care	2.14
Eye Care YTD	33.18
Life Insurance	2.42
Life Insurance YTD	36.30
Medical	166.29
Medical YTD	2,554.15
Must Use CTime Balance	0
Must Use Vacation Balance	40
Reserve Sick Balance	40
Sick Balance	8
Swing Holiday Balance	24
Vacation Balance	320

TP Pay Distribution

Check/Deposit Number	Bank Name	Account Type	Account Number	Amount
No results found.				

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Payslip

Employee Name **Beatrice McQueen** Employee Number **4457**
 Organization Email Address **McQueenB@detroitmi.gov** Business Group **City of Detroit**

Choose a Payslip 10-AUG-2012 - 4457 - Check 1

Employee Name	Beatrice McQueen	Employer name	
Job Title	013191.Office Asst 3	Employer Phone Number	
National Identifier	Ex.AA36.9003	Organization	280690 HUR Employee Services DOT
Employee Number	4457	Pay Calculation Method	
Latest Hire Date	17-Apr-1998	Pay Basis	City Salary Basis
Original Hire Date	17-Apr-1998	Frequency	Week
Adjusted Service Date	07-Apr-1999	Shift	
Assignment Number	4457	Bargaining Unit	9003 Non Union
Location	DOT 1301 E Warren Ave	Collective Agreement	
Position	46765.013191.Office Asst 3	Contract	
	Ex.280690	Grade	A.A.36
Payroll	BiWeekly B	Employer Address	1301 E Warren Ave
Employee Address	26533 Blumfield St		Detroit
	Roseville		MI
	MI		48207
	48066-3231		

Pay Period and Salary

Pay Period	Payment Date	Pay Begin Date	Pay End Date	Pay Rate	Annual Salary
Bi-Week	10-Aug-2012	23-Jul-2012	05-Aug-2012	13.72	28,530.01

Summary

Current or YTD	Gross	Pre-Tax	Taxes	Deductions	Net Pay
Current	1,097.40	44.87	118.42	78.49	855.62
YTD	17,551.59	403.83	2,200.15	1,523.31	13,424.30

Hours and Earnings

Description	Start Date	End Date	Current Hours	Current Amount	YTD Hours	YTD Amount
Regular Pay			72.00	987.66	991.51	13,674.15
FMLA Sick			8.00	109.74	56.00	804.75
FMLA Vacation Pay				0.00	16.00	219.48
Holiday				0.00	56.00	816.94
Vacation Time				0.00	128.00	1,816.79
FMLA Family Sick				0.00	16.00	219.48

Rate Details

Pre-Tax Deductions

Description	Current	YTD
Golden Dental	2.76	24.84
COOP Opt	0.54	4.86
HAP Medical	41.57	374.13

Taxes

Description	Current	YTD
Federal Tax	0.00	270.94
Social Security	44.21	720.21
Medicare	15.26	248.64
MI State Tax	45.79	745.98
Detroit	13.16	214.38

After-Tax Deductions

Description	Current	YTD
Annuity Post Tax	76.82	1,228.64
COOP Opt AFT	0.00	2.70
BC Com Blue AFT	0.00	43.60
Golden Dental AFT	0.00	13.80
Death Benefit AFT	0.40	6.40
Basic Life AFT	1.27	20.32
HAP Medical AFT	0.00	207.85

Tax Withholding Information

Type	Marital Status	Exemptions	Additional Amount	Override Amount	Override Percentage
Federal	Single	7	0.00	0.00	0
Michigan	Not Used	0	0.00	0.00	0

Net Pay Distribution

Check/Deposit Number	Account Type	Account Number	Amount
8654353	C	X8253	830.62
8654353	S	X8253	25.00

Other Information

Description	Value
CTime Balance	0
Death Benefit Plan	0.51
Death Benefit Plan YTD	8.16
Eye Care	2.14
Eye Care YTD	35.32
Life Insurance	2.42
Life Insurance YTD	38.72
Medical	166.29
Medical YTD	2,720.44
Must Use CTime Balance	0
Must Use Vacation Balance	40
Reserve Sick Balance	40
Sick Balance	8
Swing Holiday Balance	24
Vacation Balance	320

TP Pay Distribution

Check/Deposit Number	Bank Name	Account Type	Account Number	Amount
No results found.				

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Payslip

Employee Name **Beatrice McQueen** Employee Number **4457**
 Organization Email Address **McQueenB@detroitmi.gov** Business Group **City of Detroit**

Choose a Payslip **24-AUG-2012 - 4457 - Check 1**

Employee Name	Beatrice McQueen	Employer name	280690 HUR Employee Services DOT
Job Title	013191.Office Asst 3	Employer Phone Number	313-833-7026
	Ex.AA36.9003	Organization	280690 HUR Employee Services DOT
National Identifier	366-56-4265	Pay Calculation Method	
Employee Number	4457	Pay Basis	City Salary Basis
Latest Hire Date	17-Apr-1998	Frequency	Week
Original Hire Date	17-Apr-1998	Shift	
Adjusted Service Date	07-Apr-1999	Bargaining Unit	9003 Non Union
Assignment Number	4457	Collective Agreement	
Location	DOT 1301 E Warren Ave	Contract	
Position	46765.013191.Office Asst 3	Grade	A.A.36
	Ex.280690	Employer Address	1301 E Warren Ave
Payroll	BiWeekly B		Detroit
Employee Address	26533 Blumfield St		MI
	Roseville		MI
	MI		48207
	48066-3231		

Pay Period and Salary

Pay Period	Payment Date	Pay Begin Date	Pay End Date	Pay Rate	Annual Salary
Bi-Week	24-Aug-2012	06-Aug-2012	19-Aug-2012	13.72	28,530.01

Summary

Current or YTD	Gross	Pre-Tax	Taxes	Deductions	Net Pay
Current	1,097.40	44.87	118.41	78.49	855.63
YTD	18,648.99	448.70	2,318.56	1,601.80	14,279.93

Hours and Earnings

Description	Start Date	End Date	Current Hours	Current Amount	YTD Hours	YTD Amount
Regular Pay			48.00	658.44	1,039.51	14,332.59
FMLA Sick				0.00	56.00	804.75
FMLA Vacation Pay				0.00	16.00	219.48
Holiday				0.00	56.00	816.94
Vacation Time			32.00	438.96	160.00	2,255.75
FMLA Family Sick				0.00	16.00	219.48

Rate Details

Pre-Tax Deductions

Description	Current	YTD
Golden Dental	2.76	27.60
COOP Opt	0.54	5.40
HAP Medical	41.57	415.70

Taxes

Description	Current	YTD
Federal Tax	0.00	270.94
Social Security	44.20	764.41
Medicare	15.26	263.90
MI State Tax	45.79	791.77
Detroit	13.16	227.54

After-Tax Deductions

Description	Current	YTD
Death Benefit AFT	0.40	6.80
BC Com Blue AFT	0.00	43.60
Annuity Post Tax	76.82	1,305.46
COOP Opt AFT	0.00	2.70
Basic Life AFT	1.27	21.59
HAP Medical AFT	0.00	207.85
Golden Dental AFT	0.00	13.80

Tax Withholding Information

Type	Marital Status	Exemptions	Additional Amount	Override Amount	Override Percentage
Federal	Single	7	0.00	0.00	0
Michigan	Not Used	0	0.00	0.00	0

Net Pay Distribution

Check/Deposit Number	Account Type	Account Number	Amount
8712423	S	X8253	25.00
8712423	C	X8253	830.63

Other Information

Description	Value
CTime Balance	0
Death Benefit Plan	0.51
Death Benefit Plan YTD	8.67
Eye Care	2.14
Eye Care YTD	37.46
Life Insurance	2.42
Life Insurance YTD	41.14
Medical	166.29
Medical YTD	2,886.73
Must Use CTime Balance	0
Must Use Vacation Balance	8
Reserve Sick Balance	40
Sick Balance	8
Swing Holiday Balance	24
Vacation Balance	320

TP Pay Distribution

Check/Deposit Number	Bank Name	Account Type	Account Number	Amount
No results found.				

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Payslip

Employee Name **Beatrice McQueen** Employee Number **4457**
 Organization Email Address **McQueenB@detroitmi.gov** Business Group **City of Detroit**

Choose a Payslip

Employee Name	Beatrice McQueen	Employer name	280690 HUR Employee Services DOT
Job Title	013191.Office Asst 3	Employer Phone Number	313-833-7026
	Ex.AA36.9003	Organization	280690 HUR Employee Services DOT
National Identifier	366-56-4265	Pay Calculation Method	
Employee Number	4457	Pay Basis	City Salary Basis
Latest Hire Date	17-Apr-1998	Frequency	Week
Original Hire Date	17-Apr-1998	Shift	
Adjusted Service Date	07-Apr-1999	Bargaining Unit	9003 Non Union
Assignment Number	4457	Collective Agreement	
Location	DOT 1301 E Warren Ave	Contract	
Position	46765.013191.Office Asst 3	Grade	A.A.36
	Ex.280690	Employer Address	1301 E Warren Ave
Payroll	BiWeekly B		Detroit
Employee Address	26533 Blumfield St		MI
	Roseville		MI
	MI		48207
	48066-3231		

Pay Period and Salary

Pay Period	Payment Date	Pay Begin Date	Pay End Date	Pay Rate	Annual Salary
Bi-Week	07-Sep-2012	20-Aug-2012	02-Sep-2012	13.72	28,530.01

Summary

Current or YTD	Gross	Pre-Tax	Taxes	Deductions	Net Pay
Current	1,093.56	44.87	117.99	78.22	852.48
YTD	19,742.55	493.57	2,436.55	1,680.02	15,132.41

Hours and Earnings

Description	Start Date	End Date	Current Hours	Current Amount	YTD Hours	YTD Amount
Regular Pay			79.72	1,093.56	1,119.23	15,426.15
FMLA Sick				0.00	56.00	804.75
FMLA Vacation Pay				0.00	16.00	219.48
Holiday				0.00	56.00	816.94
Vacation Time				0.00	160.00	2,255.75
FMLA Family Sick				0.00	16.00	219.48

Rate Details

Pre-Tax Deductions

Description	Current	YTD
COOP Opt	0.54	5.94
HAP Medical	41.57	457.27
Golden Dental	2.76	30.36

Taxes

Description	Current	YTD
Federal Tax	0.00	270.94
Social Security	44.05	808.46
Medicare	15.21	279.11
MI State Tax	45.62	837.39
Detroit	13.11	240.65

After-Tax Deductions

Description	Current	YTD
Annuity Post Tax	76.55	1,382.01
BC Com Blue AFT	0.00	43.60
Golden Dental AFT	0.00	13.80
COOP Opt AFT	0.00	2.70
Basic Life AFT	1.27	22.86
Death Benefit AFT	0.40	7.20
HAP Medical AFT	0.00	207.85

Tax Withholding Information

Type	Marital Status	Exemptions	Additional Amount	Override Amount	Override Percentage
Federal	Single	7	0.00	0.00	0
Michigan	Not Used	0	0.00	0.00	0

Net Pay Distribution

Check/Deposit Number	Account Type	Account Number	Amount
8773272	C	X8253	827.48
8773272	S	X8253	25.00

Other Information

Description	Value
CTime Balance	0
Death Benefit Plan	0.51
Death Benefit Plan YTD	9.18
Eye Care	2.14
Eye Care YTD	39.60
Life Insurance	2.42
Life Insurance YTD	43.56
Medical	166.29
Medical YTD	3,053.02
Must Use CTime Balance	0
Must Use Vacation Balance	8
Reserve Sick Balance	40
Sick Balance	16
Swing Holiday Balance	24
Vacation Balance	320

TP Pay Distribution

Check/Deposit Number	Bank Name	Account Type	Account Number	Amount
No results found.				

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Beatrice McQueen - Fwd: Re: Vacation Bank

From: Gloria English
To: McQueen, Beatrice
Date: 8/22/2012 11:19 AM
Subject: Fwd: Re: Vacation Bank
CC: Haves, Kathy; Woods, Aisha


Gloria J. Williams
 Sr. Personnel and Payroll Clerk
 City of Detroit - Human Resources-Payroll
 Suite 628 Coleman A. Young Municipal Ctr.
 Two Woodward Avenue
 Detroit, Michigan 48226
 Office: 313-224-3564
 Fax: 313-628-0771
 Email: Englishg@detroitmi.gov

FROM >>> Gloria English 8/22/2012 11:07 AM >>>
 Good morning,

 Your vacation bank is 320 hours as of today, you had 120 hours as of 4-11-12 on 7-1-12 you generated 264 hours and 24 hours of Swing Holiday making your total vacation 408 hours with Swing Holiday and your earned vacation. On 7-1-12 64 hours was transferred into your must use vacation)leaving your current bank at 320 hours and 24 hours in your swing vacation.

Gloria J. Williams
 Sr. Personnel and Payroll Clerk
 City of Detroit - Human Resources-Payroll
 Suite 628 Coleman A. Young Municipal Ctr.
 Two Woodward Avenue
 Detroit, Michigan 48226
 Office: 313-224-3564
 Fax: 313-628-0771
 Email: Englishg@detroitmi.gov

>>> Beatrice McQueen 8/21/2012 5:20 PM >>>

 Gloria, please look at my vacation bank it is incorrect again. How did it go from 320 to 120 and I had over 80 hours of must use vacation. Which some of that appears to have been taken and put into reserve sick. I have my documents and my time and work brain agrees with my balance. Please put my time back into my bank again. Thank you.

Beatrice McQueen, Assistant to the HR General Manager DDOT
 City of Detroit - Human Resources Department
 1301 East Warren
 Detroit, Michigan 48207
 Office: 313.833.7115
 fax: 313.833.3542
 Email: McQueenB@detroitmi.gov

Dave Bing, Mayor

Beatrice McQueen - Re: Gloria, what is the status on my vacation bank. Thanks.

From: Gloria English
To: McQueen, Beatrice
Date: 8/23/2012 10:39 AM
Subject: Re: Gloria, what is the status on my vacation bank. Thanks.

She has not had a chance to look at it yet, I will e-mail you when we are done.

Gloria J. Williams
Sr. Personnel and Payroll Clerk
City of Detroit - Human Resources-Payroll
Suite 628 Coleman A. Young Municipal Ctr.
Two Woodward Avenue
Detroit, Michigan 48226
Office: 313-224-3564
Fax: 313-628-0771
Email: Englishg@detroitmi.gov

>>> Beatrice McQueen 8/23/2012 9:12 AM >>>
Gloria, what is the status on my vacation bank. Thanks.

Beatrice McQueen, Assistant to the HR General Manager DDOT
City of Detroit - Human Resources Department
1301 East Warren
Detroit, Michigan 48207
Office: 313.833.7115
fax: 313.833.3542
Email: McQueenB@detroitmi.gov

Dave Bing, Mayor

Beatrice McQueen - Vacation Bank

From: Beatrice McQueen
To: Gloria English
Date: 8/29/2012 2:47 PM
Subject: Vacation Bank
CC: Kathy Haves; Loren Latham

I am still waiting for a response from over a week and half ago on why I had 40 hours on my previous paycheck and only 8 hours on my paycheck last week. I was only off two days. You said some other person would contact me when they have time. Apparently she does not have time, please advise.

Beatrice McQueen, Assistant to the HR General Manager DDOT
City of Detroit - Human Resources Department
1301 East Warren
Detroit, Michigan 48207
Office: 313.833.7115
fax: 313.833.3542
Email: McQueenB@detroitmi.gov

Dave Bing, Mayor

Beatrice McQueen - Re: Vacation Bank

From: Beatrice McQueen
To: Gloria English; Kathy Haves
Date: 8/30/2012 9:17 AM
Subject: Re: Vacation Bank
CC: Aisha Woods; Loren Latham

Ms Haves, whether they have continued to respond to me or not, the issue is the time line. Don't e-mail me with attitude it is not necessary. Thank you.

Beatrice McQueen, Assistant to the HR General Manager DDOT
 City of Detroit - Human Resources Department
 1301 East Warren
 Detroit, Michigan 48207
 Office: 313.833.7115
 fax: 313.833.3542
 Email: McQueenB@detroitmi.gov

Dave Bing, Mayor

>>> Kathy Haves 8/30/2012 8:51 AM >>>

Ms McQueen, HR Payroll has continued to respond to you for this latest issue and all others. I am waiting on Ms. Woods to validate the audit of your sick banks that Ms. Williams completed. You will be notified soon.

Kathy Haves, General Manager
 City of Detroit - Human Resources Department
 628 Coleman A. Young Municipal Ctr
 Two Woodward Avenue
 Detroit, MI 48226
 Office: 313-628-2542
 Fax: 313-224-1698
 Email: havesk@detroitmi.gov

Dave Bing, Mayor

>>> Beatrice McQueen 8/29/2012 2:47 PM >>>

I am still waiting for a response from over a week and half ago on why I had 40 hours on my previous paycheck and only 8 hours on my paycheck last week. I was only off two days. You said some other person would contact me when they have time. Apparently she does not have time, please advise.

Beatrice McQueen, Assistant to the HR General Manager DDOT
 City of Detroit - Human Resources Department
 1301 East Warren
 Detroit, Michigan 48207
 Office: 313.833.7115
 fax: 313.833.3542
 Email: McQueenB@detroitmi.gov

Dave Bing, Mayor

From: Kathy Haves
To: McQueenB@detroitmi.gov
Date: 8/30/2012 9:17 AM
Subject: Re: Vacation Bank

I will be out of the office most of the day today, Thursday, 8/30/2012. If you have an immediate payroll issue, please contact Sue Broadnax.
Thanks and have a great day.

>>> Beatrice McQueen 08/30/12 09:17 >>>

Ms Haves, whether they have continued to respond to me or not, the issue is the time line. Don't e-mail me with attitude it is not necessary. Thank you.

Beatrice McQueen, Assistant to the HR General Manager DDOT
City of Detroit - Human Resources Department
1301 East Warren
Detroit, Michigan 48207
Office: 313.833.7115
fax: 313.833.3542
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Dave Bing, Mayor

>>> Kathy Haves 8/30/2012 8:51 AM >>>

Ms McQueen, HR Payroll has continued to respond to you for this latest issue and all others. I am waiting on Ms. Woods to validate the audit of your sick banks that Ms. Williams completed. You will be notified soon.

Kathy Haves, General Manager
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628 Coleman A. Young Municipal Ctr
Two Woodward Avenue
Detroit, MI 48226
Office: 313-628-2542
Fax: 313-224-1698
Email: havesk@detroitmi.gov

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Beatrice McQueen - Re: Vacation Bank

From: Kathy Haves
To: McQueen, Beatrice
Date: 8/30/2012 9:50 AM
Subject: Re: Vacation Bank
CC: Duane Yuille; Oxendine, Gail <OxendineG@ci.detroit.mi.us>

Your comments are inappropriate.

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Beatrice McQueen - Re: Vacation Bank

From: Beatrice McQueen
To: Kathy Haves
Date: 8/30/2012 9:51 AM
Subject: Re: Vacation Bank
CC: Duane Yuille; Gail Oxendine

I think your comments are inappropriate for a manager. You don't have to talk to people as if they are beneath you. No need to respond. Thank you.

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Email: McQueenB@detroitmi.gov

Dave Bing, Mayor

Beatrice McQueen - Re: Vacation Bank

From: Gail Oxendine
To: McQueen, Beatrice
Date: 8/30/2012 10:09 AM
Subject: Re: Vacation Bank
CC: Yuille, Duane

Beatrice,

You are out of order. Ms. Haves addressed your concern appropriately. Please cease this email communication immediately!!

Gail A. Oxendine, Human Resources Deputy Director
 City of Detroit - Human Resources Department
 316 Coleman A. Young Municipal Ctr.
 Two Woodward Avenue
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 Email: oxendineg@detroitmi.gov

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Email: McQueenB@detroitmi.gov

Dave Bing, Mayor

Beatrice McQueen - balances

 **From:** Aisha Woods
To: Beatrice McQueen
Date: 8/30/2012 3:50 PM
Subject: balances
CC: Gloria English

 I have been working on your balances for the past couple of days but, still am unable to get your issue resolved. I have e-mailed this issue to the workbrain support team for them to take a look into it. Please allow me 48-72 hours to provide you with an update on the status of the issue. Your patience is greatly appreciated in this matter, however if you have any questions or concerns please feel free to give me a call.

Aisha S. Woods, Sr. Personnel & Payroll Clerk
City of Detroit - Human Resources
628 Coleman A. Young Municipal Ctr.
Two Woodward Avenue
Detroit, Michigan 48226
Office: 313-224-3513
Fax: 313-628-0771
Email: woodsai@detroitmi.gov

Dave Bing, Mayor

Beatrice McQueen - Fwd: balances

From: Beatrice McQueen
To: Duane Yuille
Date: 8/30/2012 3:57 PM
Subject: Fwd: balances

Duane, please read e-mail from Aisha Woods in payroll pertaining to my vacation bank. Thank you.

Beatrice McQueen, Assistant to the HR General Manager DDOT
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1301 East Warren
Detroit, Michigan 48207
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fax: 313.833.3542
Email: McQueenB@detroitmi.gov

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>>> Aisha Woods 8/30/2012 3:48 PM >>>

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Dave Bing, Mayor

Beatrice McQueen - Fwd: Vacation Bank

 **From:** Duane Yuille <yuille@detroitmi.gov>
To: McQueenB@detroitmi.gov
Date: 8/31/2012 10:40 AM
Subject: Fwd: Vacation Bank

BEA WTF!

*THIS IS PROFANITY IN CAPITAL LETTERS - MEANING
 WHAT THE F FROM MY GENERAL MANAGER*

Let's discuss when I get back. You know if you needed to take some time we could have worked it out!
 No more email wars.


Sent from my iPad

Begin forwarded message:

From: "Gail Oxendine" <OxendineG@detroitmi.gov>
Date: August 30, 2012 9:09:25 AM CDT
To: "Beatrice McQueen" <McQueenB@detroitmi.gov>
Cc: "Duane Yuille" <YuilleD@detroitmi.gov>
Subject: Re: Vacation Bank

Beatrice,

You are out of order. Ms. Haves addressed your concern appropriately. Please cease this email communication immediately!!

 Gail A. Oxendine, Human Resources Deputy Director
 City of Detroit - Human Resources Department
 316 Coleman A. Young Municipal Ctr.
 Two Woodward Avenue
 Detroit, Michigan 48226
 Office: 313-224-1345
 Fax: 313-224-1750
 Email: oxendineg@detroitmi.gov

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Dave Bing, Mayor

Beatrice McQueen - Re: Fwd: Vacation Bank

From: Beatrice McQueen
To: Duane Yuille
Date: 8/31/2012 10:51 AM
Subject: Re: Fwd: Vacation Bank

I didn't need to take some time off. My bank was incorrect and this has been going on for some time now. You did not get the message I received from Kathy, but It is being corrected now since Gail got involved and I have received an appropriate e-mail from payroll. You are yelling at me before you even got a chance to hear what happened. But, I am okay now and the issue has been resolved. Thanks.

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>>> Duane Yuille <[yuilled@detroitmi.gov](mailto:yuilleD@detroitmi.gov)> 8/31/2012 10:40 AM >>>
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Beatrice McQueen - Workbrain Availability 9/6/12

From: <HRMS_communications@detroitmi.gov> (HRMS Communications) (HRMS Communications)
To: HRMS Communications
Date: 9/5/2012 6:18 PM
Subject: Workbrain Availability 9/6/12
CC: Kimberly Randall; loric@ci.detroit.mi.us.

Audience: All Workbrain ETM Users
Regarding: System Downtime

Workbrain ETM will *not* be available **from 12 pm (noon) until approximately 1 pm today, Thursday, September 6th** for system maintenance. Employees who normally use the ETM can use the Virtual Clock to Clock In / Out during this time. Hardware Clocks will remain available.

Please share this with any of your co-workers who may not receive this notice.

Beatrice McQueen - vacation balances

From: Aisha Woods
To: Beatrice McQueen
Date: 9/10/2012 3:05 PM
Subject: vacation balances
CC: Gloria English; Kathy Haves

Your vacation balances have been updated. As of today you have a total of 56 hrs vac, 16 hrs sick, and 40 hrs reserve sick.
The 320 hrs vac and 64 hrs must use vac that you had was incorrect due to you generating a total of 280 hours in error. This is the amount that had to be removed from your banks. If you have any questions or concerns please feel free to give me a call.

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