



Law Student Intern - Paid

(up to 2 positions available)

Duty Station: Detroit

OVERVIEW The United States Bankruptcy Court for the Eastern District of Michigan is accepting applications for part-time summer law student interns. This internship opportunity results from a collaborative effort between the Bankruptcy Court and the Bankruptcy Committee of the Federal Bar Association for the Eastern District of Michigan. The goal of the program is to build a pipeline of diverse talent in the legal profession and in the bankruptcy bar in particular. This is an excellent opportunity for individuals who are interested in learning about bankruptcy practice and insolvency law, and who are committed to promoting diversity, equity and inclusion across the insolvency profession.

The internship is for a 6-week period. The selected candidates will each receive a \$3,000 stipend that has been funded by the American College of Bankruptcy Foundation. Work schedules are flexible depending on the availability of the selected candidates.

The United States Bankruptcy Court for the Eastern District of Michigan serves the eastern half of the lower peninsula and supports six federal bankruptcy judges. Court offices are in Detroit, Flint and Bay City. The duty station for this internship is in the Detroit office with optional travel to Flint and Bay City.

REPRESENTATIVE DUTIES Representative duties may include, but are not limited to, the following:

- Working in chambers with a Bankruptcy Judge and attending a variety of types of hearings to develop familiarity with the judicial process.
- Assisting judicial and legal staff in collecting, maintaining, and processing case information.
- Assisting judicial and legal staff in preparing cases.
- Organizing legal pleadings, briefs, motions, and letters.
- Performing other duties as assigned.

MINIMUM QUALIFICATIONS To be eligible for consideration, the applicant must:

1. Be enrolled at an accredited law school.
2. Be in good academic standing.

ADDITIONAL QUALIFICATIONS The ideal candidate:

- Has excellent communication skills, both verbally and in writing.
- Is self-directed and able to work with limited supervision.
- Has a high level of organization with experience working on multiple projects concurrently.
- Has a demonstrated commitment to the principles of diversity, equity, and inclusion.
- Has strong interpersonal skills and displays cultural sensitivity.

TO APPLY Qualified applicants should submit: (i) a cover letter setting forth your interest, qualifications and two professional references, (ii) a résumé, and (iii) a law school transcript via e-mail to HR@mieb.uscourts.gov. This position is open until filled. First consideration will be given to applications received by [February 28, 2023](#). All documents should be sent as one PDF attachment (no ZIP files). Please note the position that you are applying for in the subject line. Only those applicants selected for an interview will be contacted.



APPLICANTS MUST BE U.S. CITIZENS OR ELIGIBLE TO WORK IN THE UNITED STATES.

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