



FBA & MIEB CLERK'S OFFICE ROUND TABLE DISCUSSION

Agenda

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Cover sheet for Amendments to Schedules and/or statements
missing or non-compliant

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11(d)(1)

Proof of service missing or non-compliant

Discussion on Top 3 Strikes

Case Caption is incorrect/missing/incomplete

PDF does not match docket text

Incorrect event



COVER SHEET FOR AMENDMENTS TO SCHEDULES AND/OR STATEMENTS
MISSING OR NON-COMPLIANT

Local Rule 1009-1 Amendment of Initial Papers

- Procedure. An amended petition, schedule, statement of financial affairs or matrix must be accompanied by a completed form “Cover Sheet for Amendments,” available on the court’s website. The amended paper must be signed by the amending party. If several papers are contemporaneously amended, the amending party may file one signed affirmation relating to all of the amended papers in the same form as required on the original documents. The amended paper must completely disclose all information required by the form. A “supplemental” paper that merely provides additional information may not be filed.
- Service of Amendment. The debtor must serve a copy of the amendment and the “Cover Sheet for Amendments” on all entities affected by the amendment and file a certificate of service.

**UNITED STATES BANKRUPTCY COURT
EASTERN DISTRICT OF MICHIGAN**

COVER SHEET FOR AMENDMENTS

Case Name: _____ Case No.: _____

DESCRIBE INFORMATION BEING AMENDED BY CHECKING APPLICABLE BOX(ES) BELOW:

- Amendment to Petition:**
 - Name Debtor(s) Mailing Address Alias
 - Signature Complying with Order Directing the Filing of Official Form(s)
- Summary of Your Assets and Liabilities and Certain Statistical Information**
- Statement of Financial Affairs**
- Schedules and List of Creditors:**
 - Schedule A/B
 - Schedule C Debtor 2 Schedule C
 - List of Creditors Schedule D Schedule E/F and
 - Add creditor(s), provide address of creditor already on the List of Creditors, change amount or classification of debt - **\$34.00 Fee Required**, or
 - Change address of a creditor already on the List of Creditors - **No Fee Required**
 - Schedule G
 - Schedule H
 - Schedule I
 - Schedule J
 - Schedule J-2
 - Declaration About an Individual Debtor's Schedules

NOTE: Use Page 2 for any corrections or additions to the List of Creditors.

Additional Details of Amendment(s): _____

➔	DECLARATION OF ATTORNEY: I declare that the above information contained on this cover sheet may be relied upon by the Clerk of the Court as a complete and accurate summary of the information contained in the documents attached.
Date	Signature
Date	Signature
Date	Signature

CORRECTIONS TO THE LIST OF CREDITORS

Use this section to make corrections to the name(s) and address(es) of any creditor(s) listed on the current schedules and List of Creditors.

PREVIOUS NAME/ADDRESS OF CREDITOR: _____ _____ _____	PLEASE CHANGE TO: _____ _____ _____
PREVIOUS NAME/ADDRESS OF CREDITOR: _____ _____ _____	PLEASE CHANGE TO: _____ _____ _____
PREVIOUS NAME/ADDRESS OF CREDITOR: _____ _____ _____	PLEASE CHANGE TO: _____ _____ _____

ADDITIONS TO THE LIST OF CREDITORS

Use this section to identify creditors added to the schedules and List of Creditors.

NAME OF CREDITOR:	_____
ADDRESS:	_____ _____
NAME OF CREDITOR:	_____
ADDRESS:	_____ _____
NAME OF CREDITOR:	_____
ADDRESS:	_____ _____

FOR ADDITIONAL CORRECTIONS/ADDITIONS, COPY THIS SHEET AND CONTINUE.

UNITED STATES BANKRUPTCY COURT
EASTERN DISTRICT OF MICHIGAN

COVER SHEET FOR AMENDMENTS

Case Name: _____ Case No.: _____

DESCRIBE INFORMATION BEING AMENDED BY CHECKING APPLICABLE BOX(ES) BELOW:

- Amendment to Petition:
 - Name Debtor(s) Mailing Address Alias
 - Signature Complying with Order Directing the Filing of Official Form(s)
- Summary of Your Assets and Liabilities and Certain Statistical Information
- Statement of Financial Affairs
- Schedules and List of Creditors:
 - Schedule A/B
 - Schedule C Debtor 2 Schedule C
 - List of Creditors Schedule D Schedule E/F and
 - Add creditor(s), provide address of creditor already on the List of Creditors, change amount or classification of debt - **\$34.00 Fee Required**, or
 - Change address of a creditor already on the List of Creditors - **No Fee Required**
 - Schedule G
 - Schedule H
 - Schedule I
 - Schedule J
 - Schedule J-2
 - Declaration About an Individual Debtor's Schedules

Select ALL Schedules and statements you are filing at this time.

- Voluntary Petition for Individuals Filing for Bankruptcy,
- Involuntary Petition Against an Individual,
- Schedule A/B Property,
- Schedule C The Property You Claim as Exempt-Debtor,
- Schedule C The Property You Claim as Exempt-Joint Debtor,
- Schedule D Creditors Who Have Claims Secured by Property,
- Schedule E/F Creditors Who Have Unsecured Claims,
- Schedule G Executory Contracts and Unexpired Leases,
- Schedule H Your Codebtors,
- Schedule I Your Income,
- Schedule J Your Expenses,
- Schedule J-2 Expenses for Separate Household of Debtor 2,
- Summary of Your Assets and Liabilities and Certain Statistical Information,
- Statement of Financial Affairs for Individuals Filing for Bankruptcy,
- Declaration About an Individual Debtors Schedules,
- List of Creditors

Next Clear

Final Docket Text:

Cover Sheet for Amendments to Schedules and or Statements filed Re: Schedule A/B Property, Schedule C The Property You Claim as Exempt-Debtor, Schedule I Your Income, Schedule J Your Expenses, Filed by Debtor Edward E Cockrell Jr . (Clark, J)

ELECTRONIC SIGNATURE MISSING OR INCORRECT FORMAT ECF
PROCEDURES 11(D)(1)

ECF Procedure 11 – Signatures (d)

d) Form of Electronic Signatures.

(1) Required Information for Filers and Users. A Paper filed by ECF must be signed in the following form and must include the following information:

/s/ Name of Filer or User

Address City, State, Zip Code

Phone: (xxx) xxx-xxxx


Email: xxx@xxx.xxx

[attorney bar number, if applicable]

(2) Filing a Paper with Multiple Signatures. A Paper with more than one signature must contain the signature form and information required by subpart (d)(1) for each signature. The filing of such a Paper constitutes certification that all persons indicated to have signed the Paper have actually signed an original prior to filing or have consented to their signature on the Paper. We will not defect signature if the address, phone and email are missing. However, we encourage you to following ECF Procedure 11(d).

AGREED:

Example, P.C.

 /s/ John A. Doe
John A. Doe (P12345)
211 W. Fort Street
Detroit, MI 48226
Telephone: (313) 234-0065
www.mieb.uscourts.gov

Counsel for the Chapter 7 Trustee


THE LAW FIRM PLLC

/s/ Mary Jones
Mary Jones (P12345)
226 W. Second Street
Flint, MI 48502
(810) 235-0416
www.mieb.uscourts.gov

Counsel for Debtors

AGREED:


Example, P.C.

 /s/ John A. Doe
John A. Doe (P12345)

THE LAW FIRM PLLC

/s/ Mary Jones
Mary Jones (P12345)

AGREED:

 **Example, P.C.**

John A. Doe
John A. Doe (P12345)

THE LAW FIRM PLLC

/s/ Mary Jones
Mary Jones (P12345)

PROOF OF SERVICE MISSING OR NON-COMPLIANT

ECF Procedure 12 – Service on Filers, Users and Others

(h) Certificate of Service Required. A party serving a Paper must file a certificate of service. The certificate must state the Paper served, the manner in which service was accomplished, and the parties served. This certificate of service may not be included as part of the Paper that was served; it must be a separate filing. Appendix B is a sample certificate of service.

Appendix B - Sample Certificate of Service

UNITED STATES BANKRUPTCY COURT
EASTERN DISTRICT OF MICHIGAN

[CASE CAPTION]

Certificate of Service

I hereby certify that on _____ (date) _____, I served the following Paper:

on the following parties at these addresses:

By the following means:

/s/ Name of Filer or User
Address
City, State, Zip Code
Phone: (xxx) xxx-xxxx
Email: xxx@xxx.xxx
[attorney bar number, if applicable]

UNITED STATES BANKRUPTCY COURT
EASTERN DISTRICT OF MICHIGAN

In re:

Debtor(s) name

Case No. 24-00000-dob
Chapter 13

Debtor(s)

Notice of Claim Satisfaction

As to Claim #14, filed on 3/4/2022, CashNetUSA files this notice that its claim has been satisfied and the Debtor(s) have no further liability as to this claim. CashNetUSA requests no further disbursements be made on this claim by the Chapter 13 Trustee.

(Name of Company)

/s/ John Doe
226 W Second Street
Flint, MI 48502
810-235-4126

CERTIFICATE OF SERVICE

I do hereby certify that I have on this date, February 27, 2024, served a copy of this notice to the parties listed below by first class mail or electronic filing.

John Doe
Via Electronic Notice

UNITED STATES BANKRUPTCY COURT
EASTERN DISTRICT OF MICHIGAN
SOUTHERN DIVISION

IN RE:

John Doe,

Case No. 23-k-000LSG
Chapter 7

Debtor,

STUART A. GOLD, TRUSTEE,

Plaintiff,

vs.

Adv. No. 23-ap-000-LSG

Mary Smith, et al,

Defendant(s).

SUGGESTION OF BANKRUPTCY

COMES NOW Defendant, Mary Smith, and hereby suggests to the Court

that on ~~October 3~~ October 3 2023, she filed in the United States Bankruptcy Court for the Middle District of Florida, Case No. 23-bk-000-FMD, a Petition for protection pursuant to United States Bankruptcy Code, 11 U.S.C. Chapter 13. Included in the schedule of creditors in said bankruptcy is STUART A. GOLD, TRUSTEE, Plaintiff herein.

CERTIFICATE OF SERVICE

I HEREBY CERTIFY that a true and correct copy of the foregoing has been furnished by First Class U.S. Mail to: Stuart A. Gold, Trustee,

226 W Second St, Suite 444, Flint MI 48502, this 3rd
day of ~~October~~ October, 2023.

Jennifer Smith —

Jennifer Smith
211 W Fort St
Detroit, MI 48226

CASE CAPTION IS INCORRECT/MISSING/INCOMPLETE

Rule 9004-1 The Caption and Filing of Papers

(a) Caption. The caption on a paper must substantially conform to the applicable official form (if any) and must also state:

- (1)** the chapter number under which the petition is pending;
- (2)** the judge to whom the case is assigned;
- (3)** a concise statement of the nature of the document and:

(A) for a motion, identification of the movant and specific relief sought; and

(B) for a response, identification of the respondent and the title of the motion to which the response is directed, including the name of the movant and the specific relief sought.

UNITED STATES BANKRUPTCY COURT
FOR THE EASTERN DISTRICT OF MICHIGAN
SOUTHERN DIVISION

In re: Case No. 17-40863-mar
David Cecil Lewandowski, Chapter 7
Debtor. Hon. Mark A. Randon
_____ /

EX PARTE MOTION FOR ORDER REOPENING CASE

UNITED STATES BANKRUPTCY COURT
FOR THE EASTERN DISTRICT OF MICHIGAN
SOUTHERN DIVISION-DETROIT

IN RE: JOSEPH C. SMITH, JR and DEBORAH L. SMITH

CHAPTER 13
CASE NO. 13-57674
JUDGE Tucker

Debtor(s).
_____ /

**STIPULATION EXCUSING ENTRY OF THIRD PARTY PAYMENT ORDER
AND ORDER TO DEBTOR TO REMIT PAYMENTS TO CHAPTER 13 TRUSTEE
BY ELECTRONIC TRANSFER OF FUNDS**

PDF DOES NOT MATCH DOCKET TEXT

Event

Subject: 13-41971-1120

"Certification of Non-Response" Ch 13 Content-Type: text/html

PDF of pleading

CERTIFICATE OF NO RESPONSE

I, Debtor [REDACTED] certify under penalty of perjury that a First Application for Post Confirmation Attorneys Fees was served on 10/14/21 pursuant to LBR 9014-1. More than Twenty-one (21) days have passed from the time of service and no response or objection was filed and served as required by LBR 9014-1.

Final Text

[71](#)

Certification of Non-Response Filed by Debtor [REDACTED] (RE: related document(s) [70](#) First Application for Compensation .

INCORRECT EVENT

ECF procedure 8 – Filing Format Requirements

(f) Requirement to File Separate Document. Official Form 122A-1, Chapter 7 Statement of Your Current Monthly Income (along with Official Form 122A-1 Supp.; Statement of Exemption from Presumption of Abuse Under § 707(b)(2), if applicable), which is required to be filed by every individual chapter 7 debtor whose debts are primarily consumer debts, must be filed as a separate Paper and must not be filed within a group of Papers described in ECF Procedure 8(e).

UNITED STATES BANKRUPTCY COURT
EASTERN DISTRICT OF MICHIGAN

In re:

ADMINISTRATIVE ORDER AMENDING
ECF ADMINISTRATIVE PROCEDURES

No. 06-07

ECF Administrative Procedure 8 is amended to add subsection (g) as stated below:

ECF Procedure 8 Filing Format Requirements

(g) Requirement to File Separate Document. Official Form B22A Statement of Current Monthly Income and Means Test Calculation, which is required to be filed by every individual chapter 7 debtor whose debts are primarily consumer debts, shall be filed *as a separate Paper* and shall not be filed within a group of Papers described in ECF Procedure 8(f).

IT IS SO ORDERED.

Dated: February 14, 2006

/s/
Steven Rhodes
Chief Bankruptcy Judge

UNITED STATES BANKRUPTCY COURT
FOR THE EASTERN DISTRICT OF MICHIGAN
SOUTHERN DIVISION - DETROIT

IN THE MATTER OF:
John Doe

CASE NO: 24-00000
JUDGE: Gretchko
CHAPTER 13

DEBTORS.

DEBTORS' PETITION TO DISMISS THE CHAPTER 13 PROCEEDING



Used event code: Notice of Voluntary
Dismissal



Should have used: Motion for Voluntary
Dismissal of Bankruptcy Case

Top 3 Deficiencies

Cover sheet for Amendments to Schedules and/or statements
missing or non-compliant

Electronic signature missing or incorrect format ecf procedures
11(d)(1)

Proof of service missing or non-compliant

Top 3 Strikes

Case Caption is incorrect/missing/incomplete

PDF does not match docket text

Incorrect event





Demonstration



Q&A

THANK YOU!