

01/09/2025

**CHAPTER 7 BANKRUPTCY TRUSTEES
EASTERN DISTRICT OF MICHIGAN
SOUTHERN/NORTHERN (Bay City Only) DIVISIONS**

ATTENTION ATTORNEY(s) FOR DEBTOR(s) AND THEIR STAFF MEMBERS

Due to the increased documentation required in advance of the Zoom First Meeting of Creditors, **ALL CHAPTER 7 BANKRUPTCY TRUSTEES** for the Eastern District of Michigan, Northern & Southern Divisions, request that all documents required under §521(e)(2)(a) and L.B.R. 2003-2 (E.D.M.) be provided **AS FOLLOWS ONLY:**

NOTE RE: TAX RETURNS - please redact all social security numbers and/or bank account information as the Trustee is not responsible for social security numbers and/or bank account information found on his/her harddrive or files.

ATTORNEYS: Please have in your possession at the Zoom 341 Creditors Meeting copies of the tax returns and documents forwarded to the Trustee in the event that the documents sent are illegible or not received. YOUR CLIENT(S) MUST HAVE A SIGNED COPY OF THEIR PETITION IN THEIR POSSESSION AT THE TIME OF THE CREDITORS MEETING.

| TRUSTEE NAME | PREFERENCE FOR DELIVERY OF DOCUMENTS | |
|---------------------|---|---|
| Corcoran, Collene | 1. Collaborative Upload* | https://www.bluestylus.com |
| Ellmann, Douglas | 1. Collaborative Upload* | https://www.bluestylus.com |
| Evangelista, Karen | 1. Collaborative Upload* | https://www.bluestylus.com |
| Frank, Randall | 1. Collaborative Upload*; 2. First Class Mail | https://www.bluestylus.com PO Box 2220 Bay City, MI 48707-2220 |
| Gold, Stuart | 1. Stretto Document Portal^; 2. First Class Mail | https://documentportal.stretto.com 24901 Northwestern Hwy. Suite 444 Southfield, MI 48075 |
| Himmelspach, Daniel | 1. Collaborative Upload*; 2. First Class Mail | https://www.bluestylus.com PO Box 5856 Saginaw, MI 48603 |

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|--------------------|---|---|
| Lewis, Wendy | 1. Collaborative Upload* | https://www.bluestylus.com |
| Lim, K. Jin | 1. Stretto Document Portal^; 2. First Class Mail | https://documentportal.stretto.com 176 S. Harvey St. Plymouth, MI 48170 |
| McClarty, Homer | 1. Collaborative Upload* | https://www.bluestylus.com |
| Miller, Timothy | 1. Stretto Document Portal^; 2. First Class Mail | https://documentportal.stretto.com 64541 Van Dyke, Suite 101 Washington, MI 48095 |
| Nathan, Kenneth | 1. Stretto Document Portal^; 2. First Class Mail; 3. Hand Deliver | https://documentportal.stretto.com 29777 Telegraph Road, Suite 1170 Southfield, MI 48034 |
| Shapiro, Mark | 1. Collaborative Upload* | https://www.bluestylus.com |
| Simon, Basil | 1. Collaborative Upload* | https://www.bluestylus.com |
| Stevenson, Michael | 1. Collaborative Upload* | https://www.bluestylus.com |
| Sweet, Samuel | 1. Collaborative Upload* | https://www.bluestylus.com |

*You must establish a TES Collaborative account with TrusteSolutions at <https://www.bluestylus.com>. (Please be sure to use the email address where you receive pacer filing notices to sign up with TES Collaborative.). Please contact TrusteSolutions support at support@trustesolutions.com or 866-878-7831 #1 for assistance with getting set up or with any questions regarding this process.

^Stretto document portal: Request Registration Key From Trustee

The following documents (if applicable) are required 7 days prior to the First Meeting of Creditors or your Meeting will be continued and/or your case dismissed:

Identification (drivers license, state id or passport);

Social security card or other document allowed per the US Trustee guidelines (tax returns are not allowed to be used to verify social security numbers);

Complete tax returns (Federal, State and City including all schedules) for the most recent 2 years;

Paycheck stubs for the 60 days prior to the filing;

Recorded Mortgage(s);

Recorded Deed(s);

Current real estate tax statement(s);

Mortgage Payoff(s) and/or Current mortgage statement(s);

Vehicle/Boat title(s);

Vehicle/Boat monthly statement showing payoff;

Bank statements including transactions for **6 months** prior to filing date through and including the filing date (this includes cash app, venmo, chime, zelle, paypal, robinhood, bitcoin, or any other banking/transfer account(s));

IRA/401k/403b/ESPP/Pension statement;

Divorce Judgments and/or Property Settlement Agreements;

Information (name and current address) for DSO (domestic support obligation) notification; and

Information of participation in any type of lawsuit (currently pending, settled or anticipated)