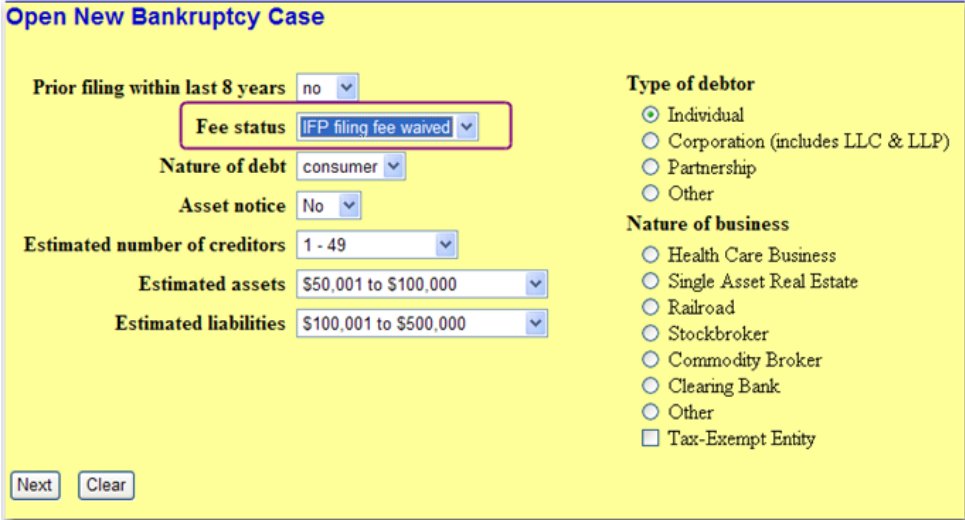



## New Case Waive Filing Fee (Screen Shot)

When an Application to Waive the Filing Fee is filed; follow the steps in case opening process and when you get to the following screens make the necessary selections.

STEP	SCREEN
<p><b>Statistical Screen:</b> Select "IFP filing fee waived" from the <b>Fee Status</b> drop down menu on the statistical screen.</p>	
<p><b>Receipt # Screen:</b> Type "Waived" in the receipt # field and click [Next].</p>	
	<p><b>Note:</b> Docket the Application to Waive Filing Fee as a separate docket entry.</p>