New Case Filing Fee in Installments (Screen Shots)

When an Application to Pay Filing Fee in Installments is filed; follow the steps in case opening process and when you get to the following screens make the necessary selections.

STEP	SCREEN
Statistical Screen: Select "Installment" from the Fee Status drop down menu on the statistical screen.	Prior filing within last 8 years
Receipt # Screen: Type in the amount being paid with this petition in the amount field.	Open New Bankruptcy Case All Petitions Paid in Installments Must be Accompanied by An Application To Pay Filing Fees in Installments. Otherwise, The Full Fee Will Be Charged To your Credit Card. If Paying Filing Fees in Installments, Please Change the Fee Amount to the Amount of Your First Installment Payment. If the Amount is Zero, Type 0.00 in the Fee Amount Box and Continue with the Next button Fee. \$100.00 Next Clear
	Note : Docket the Application to Pay Filing Fee in Installments as a separate docket entry.