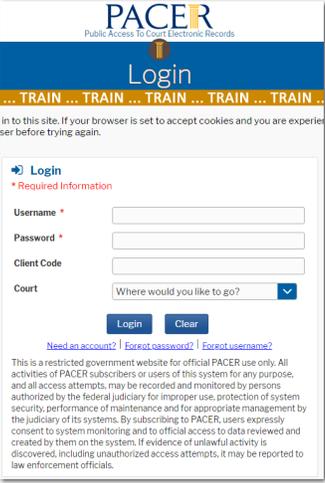
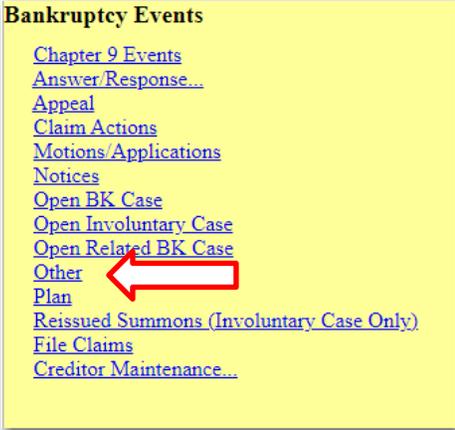
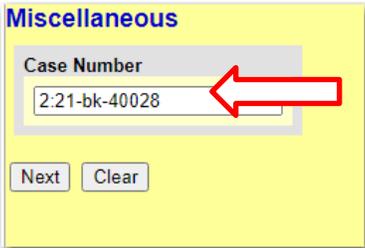


CREATING A FEE DUE FOR A FILING FEE

Step by Step Procedures:

Step	Action
1	<p>Log in to CM/ECF.</p> 
2	<p>Click on Bankruptcy on the CM/ECF blue menu bar.</p> 

Step	Action
3	<p>Select Bankruptcy Events > Other</p>  <p>Bankruptcy Events</p> <ul style="list-style-type: none">Chapter 9 EventsAnswer/Response...AppealClaim ActionsMotions/ApplicationsNoticesOpen BK CaseOpen Involuntary CaseOpen Related BK CaseOther ←PlanReissued Summons (Involuntary Case Only)File ClaimsCreditor Maintenance...
4	<p>Enter Case Number; click Next.</p>  <p>Miscellaneous</p> <p>Case Number</p> <input type="text" value="2:21-bk-40028"/> ← <p>Next Clear</p>

Step	Action
------	--------

5 If you are paying the Final Installment or Filing Fee in Full, Select **Chapter 7/13 Final Installment Payment/Filing Fee Paid in Full**; Click Next.

[21-40028-tjt Darlene Spight Jackson](#)

Type: bk Chapter: 13 v Office: 2 (Detroit)
 Assets: y Judge: tjt Case Flag: PlnDue, DebtEd, DSODUE, FeeDuelNST

Start typing to find another event. Hold down Ctrl to add additional items.

Available Events (click to select events)	Selected Events (click to remove events)
<ul style="list-style-type: none"> Certification of Compliance of Submission of Tax Returns Certification of Non-Response Certification of Reaffirmation Agreement Chapter 11 Ballots Chapter 11 Final Installment Payment/Filing Fee Paid in Full Chapter 11 Installment Payment Chapter 11 Monthly Operating Report for Non-Small Business Chapter 11 Monthly Operating Report for Small Business/Subchapter V Chapter 11 Post Confirmation Report for Non-Small Business Chapter 11 Post Confirmation Report for Small Business/Subchapter V Chapter 11 Statement of Your Current Monthly Income - Form 122B Chapter 12 Final Installment Payment/Filing Fee Paid in Full Chapter 12 Installment Payment Chapter 12 Monthly Income & Expense Statement Chapter 13 Calculation of Your Disposable Income Form 122C-2 Chapter 13 Final Installment Payment/Filing Fee Paid in Full 	<ul style="list-style-type: none"> Chapter 13 Final Installment Payment/Filing Fee Paid in Full

If you are paying an Installment Payment, Select **Chapter 7/13 Installment Payment.**; Click Next.

[21-40028-tjt Darlene Spight Jackson](#)

Type: bk Chapter: 13 v Office: 2 (Detroit)
 Assets: y Judge: tjt Case Flag: PlnDue, DebtEd, DSODUE, FeeDuelNST

Start typing to find another event. Hold down Ctrl to add additional items.

Available Events (click to select events)	Selected Events (click to remove events)
<ul style="list-style-type: none"> Chapter 11 Monthly Operating Report for Non-Small Business Chapter 11 Monthly Operating Report for Small Business/Subchapter V Chapter 11 Post Confirmation Report for Non-Small Business Chapter 11 Post Confirmation Report for Small Business/Subchapter V Chapter 11 Statement of Your Current Monthly Income - Form 122B Chapter 12 Final Installment Payment/Filing Fee Paid in Full Chapter 12 Installment Payment Chapter 12 Monthly Income & Expense Statement Chapter 13 Calculation of Your Disposable Income Form 122C-2 Chapter 13 Final Installment Payment/Filing Fee Paid in Full Chapter 13 Installment Payment Chapter 13 Statement of Your Current Monthly Income Form 122C-1 Chapter 15 Final Status Report Chapter 15 List Chapter 7 Final Installment Payment/Filing Fee Paid in Full Chapter 7 Installment Payment Chapter 7 Means Test Calculation Form 122A-2 	<ul style="list-style-type: none"> Chapter 13 Installment Payment

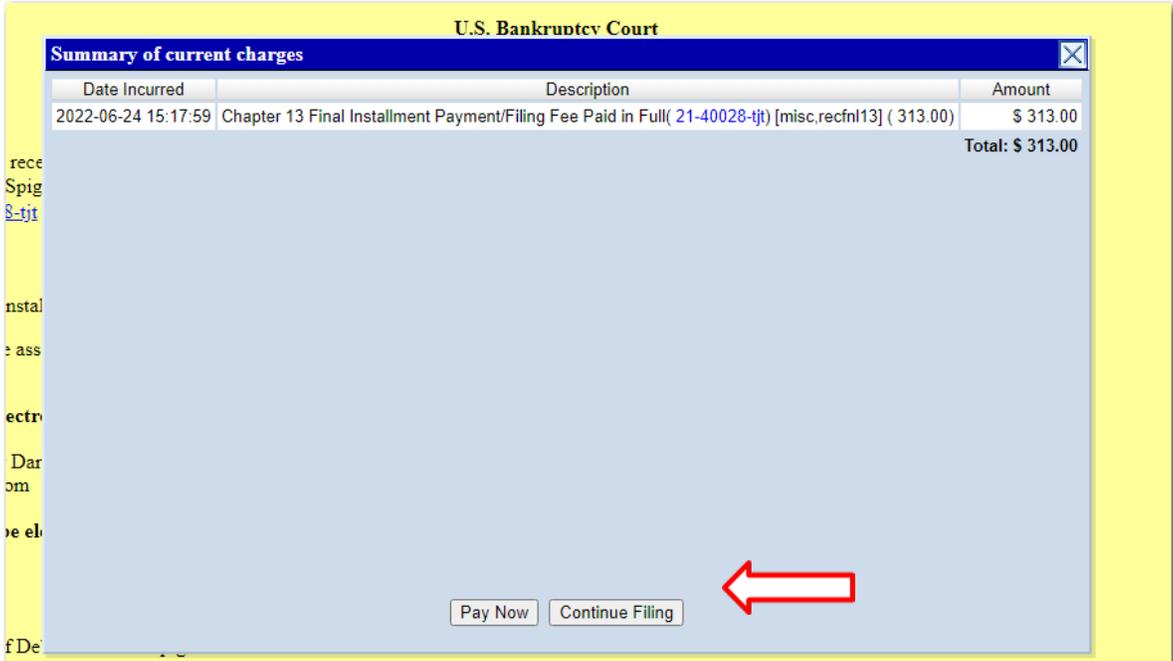
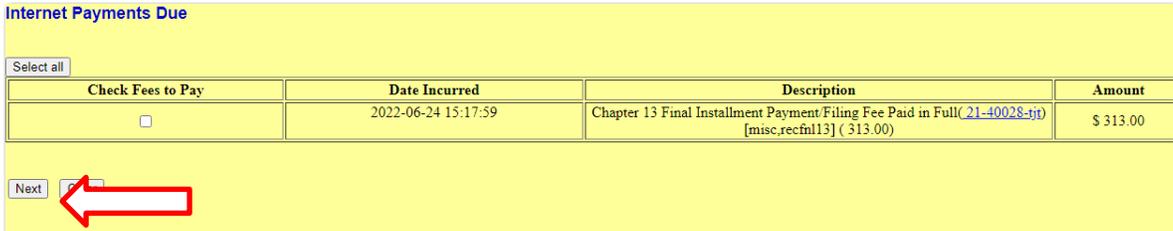
****Note if you are paying a Chapter 7 Filing Fee on a case that was converted to a Chapter 13, you would select Chapter 7 Final Installment Payment/Filing Fee Paid in Full**

****If you are making an Installment Payment on a Chapter 7 Filing Fee on a case that was converted to a Chapter 13 you would select Chapter 7 Installment Payment.**

Step	Action												
6	<p data-bbox="321 252 584 283">Select filer; Click Next</p> <div data-bbox="321 294 1494 724" style="background-color: #ffffcc; border: 1px solid black; padding: 5px;"> <p data-bbox="324 298 462 319">Miscellaneous:</p> <p data-bbox="324 331 568 352">21-40028-tjt Darlene Spight Jackson</p> <table border="0" data-bbox="324 352 958 420"> <tr> <td>Type: bk</td> <td>Chapter: 13 v</td> <td>Office: 2 (Detroit)</td> </tr> <tr> <td>Assets: y</td> <td>Judge: tjt</td> <td>Case Flag: PlnDue, DebtEd, DSODUE, FeeDueINST</td> </tr> </table> <p data-bbox="324 430 1421 451">Search for Party before adding. If Party is not in the Database add just the Party Only, Do Not Add Aliases- DBA - Attorney. Example: ABC Bank or John Doe</p> <p data-bbox="389 462 511 483">Select the Party:</p> <div data-bbox="332 483 722 630"> <table border="0"> <tr> <td style="border: 1px solid gray; padding: 2px;">AUST, Test [U.S. Trustee]</td> <td style="padding: 2px;">Add New Party</td> </tr> <tr> <td style="border: 1px solid gray; padding: 2px;">Jackson, Darlene Spight [D</td> <td></td> </tr> <tr> <td style="border: 1px solid gray; padding: 2px;">Terry, Tammy L. [Trustee]</td> <td></td> </tr> </table> </div> <p data-bbox="332 640 430 661">Next Clear</p> </div>	Type: bk	Chapter: 13 v	Office: 2 (Detroit)	Assets: y	Judge: tjt	Case Flag: PlnDue, DebtEd, DSODUE, FeeDueINST	AUST, Test [U.S. Trustee]	Add New Party	Jackson, Darlene Spight [D		Terry, Tammy L. [Trustee]	
Type: bk	Chapter: 13 v	Office: 2 (Detroit)											
Assets: y	Judge: tjt	Case Flag: PlnDue, DebtEd, DSODUE, FeeDueINST											
AUST, Test [U.S. Trustee]	Add New Party												
Jackson, Darlene Spight [D													
Terry, Tammy L. [Trustee]													

Step	Action
7	<p>Click Next.</p> <p>21-40028-tjt Darlene Spight Jackson</p> <p>Type: bk Chapter: 13 v Office: 2 (Detroit) Assets: y Judge: tjt Case Flag: PlnDue, DebtEd, DSODUE, FeeDueINST</p> <p>THIS EVENT SHOULD ONLY BE USED FOR RECORDING PAYMENT OF THE FINAL INSTALLMENT PAYMENT. USE THE INSTALLMENT PAYMENT EVENT TO RECORD A PARTIAL INSTALLMENT.</p> <p><input type="button" value="Next"/> <input type="button" value="Clear"/></p>
8	<p>Enter amount being paid; Click Next.</p> <p>Miscellaneous:</p> <p>21-40028-tjt Darlene Spight Jackson</p> <p>Type: bk Chapter: 13 v Office: 2 (Detroit) Assets: y Judge: tjt Case Flag: PlnDue, DebtEd, DSODUE, FeeDueINST</p> <p>PLEASE ENTER THE AMOUNT TO BE PAID ELECTRONICALLY</p> <p>Fee: \$ <input type="text" value="150.00"/> </p> <p><input type="button" value="Next"/> <input type="button" value="Clear"/> </p>
9	<p>Click Next.</p> <p>Miscellaneous:</p> <p>21-40028-tjt Darlene Spight Jackson</p> <p>Type: bk Chapter: 13 v Office: 2 (Detroit) Assets: y Judge: tjt Case Flag: PlnDue, DebtEd, DSODUE, FeeDueINST</p> <p>AFTER CONCLUSION OF THIS ENTRY, YOU WILL BE ABLE TO PAY ELECTRONICALLY.</p> <p><input type="checkbox"/> Joint filing with other attorney(s).</p> <p><input type="button" value="Next"/> <input type="button" value="Clear"/> </p>

Step	Action
10	<p>Select Filer/Party; Click Next.</p> <p>Search for Party before adding. If Party is not in the Database add just the Party Only, Do Not Add Aliases- DBA - Attorney. Example: ABC Bank or John Doe</p> <p>Select the Party:</p> <div data-bbox="324 367 730 567"> <p>Add/Create New Party</p> <ul style="list-style-type: none"> AUST, Test [U.S. Trustee] Jackson, Darlene Spight [Debtor] Terry, Tammy L. [Trustee] <p>Next Clear</p> </div> <p>Miscellaneous:</p> <p>21-40028-tjt Darlene Spight Jackson</p> <p>Type: bk Chapter: 13 v Office: 2 (Detroit) Assets: y Judge: tj Case Flag: PlnDue, DebtEd, DSODUE, FeeDueINST</p> <p>IMPORTANT: The following attorney/party association(s) will be created in this case. De-selecting a party association will result in the filing attorney NOT receiving Notices of Electronic Filing for that party. If this is a joint filing, review the list carefully to ensure that only parties represented by the filing attorney are selected.</p> <p><input checked="" type="checkbox"/> Jackson, Darlene Spight(pty:db) represented by Ben, Jason (aty)</p> <p>Next Clear</p>
11	<p>Miscellaneous:</p> <p>21-40028-tjt Darlene Spight Jackson</p> <p>Type: bk Chapter: 13 v Office: 2 (Detroit) Assets: y Judge: tj Case Flag: PlnDue, DebtEd, DSODUE, FeeDueINST</p> <p>IMPORTANT: The following attorney/party association(s) will be created in this case. De-selecting a party association will result in the filing attorney NOT receiving Notices of Electronic Filing for that party. If this is a joint filing, review the list carefully to ensure that only parties represented by the filing attorney are selected.</p> <p><input checked="" type="checkbox"/> Jackson, Darlene Spight(pty:db) represented by Ben, Jason (aty)</p> <p>Next Clear</p>
12	<p>Click Next.</p> <p>Miscellaneous:</p> <p>21-40028-tjt Darlene Spight Jackson</p> <p>Type: bk Chapter: 13 v Office: 2 (Detroit) Assets: y Judge: tj Case Flag: PlnDue, DebtEd, DSODUE, FeeDueINST</p> <p>Docket Text: Final Text</p> <p>Fee Due on Chapter 13 Final Installment in the amount of \$313.00 Filed by Debtor Darlene Spight Jackson. (Ben, Jason)</p> <p>Attention!! Submitting this screen commits this transaction. You will have no further opportunity to modify this submission if you continue. Have you redacted?</p> <p>Next Clear</p>

Step	Action									
13	<p>You may select "Pay Now" or "Continue Filing."</p>  <p>U.S. Bankruptcy Court</p> <p>Summary of current charges</p> <table border="1"> <thead> <tr> <th>Date Incurred</th> <th>Description</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>2022-06-24 15:17:59</td> <td>Chapter 13 Final Installment Payment/Filing Fee Paid in Full(21-40028-tjt) [misc,recfnl13] (313.00)</td> <td>\$ 313.00</td> </tr> <tr> <td colspan="2"></td> <td>Total: \$ 313.00</td> </tr> </tbody> </table> <p>Pay Now Continue Filing</p>	Date Incurred	Description	Amount	2022-06-24 15:17:59	Chapter 13 Final Installment Payment/Filing Fee Paid in Full(21-40028-tjt) [misc,recfnl13] (313.00)	\$ 313.00			Total: \$ 313.00
Date Incurred	Description	Amount								
2022-06-24 15:17:59	Chapter 13 Final Installment Payment/Filing Fee Paid in Full(21-40028-tjt) [misc,recfnl13] (313.00)	\$ 313.00								
		Total: \$ 313.00								
14	<p>Check the box next to the applicable payment; Click Next.</p>  <p>Internet Payments Due</p> <p>Select all</p> <table border="1"> <thead> <tr> <th>Check Fees to Pay</th> <th>Date Incurred</th> <th>Description</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/></td> <td>2022-06-24 15:17:59</td> <td>Chapter 13 Final Installment Payment/Filing Fee Paid in Full(21-40028-tjt) [misc,recfnl13] (313.00)</td> <td>\$ 313.00</td> </tr> </tbody> </table> <p>Next <input type="checkbox"/></p>	Check Fees to Pay	Date Incurred	Description	Amount	<input type="checkbox"/>	2022-06-24 15:17:59	Chapter 13 Final Installment Payment/Filing Fee Paid in Full(21-40028-tjt) [misc,recfnl13] (313.00)	\$ 313.00	
Check Fees to Pay	Date Incurred	Description	Amount							
<input type="checkbox"/>	2022-06-24 15:17:59	Chapter 13 Final Installment Payment/Filing Fee Paid in Full(21-40028-tjt) [misc,recfnl13] (313.00)	\$ 313.00							

Step	Action									
15	<p>Select Pay Now</p> <p>Internet Payments Due</p> <table border="1"> <thead> <tr> <th>Date Incurred</th> <th>Description</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>2022-06-24 15:17:59</td> <td>Chapter 13 Final Installment Payment/Filing Fee Paid in Full(21-40028-rjt) [misc,recfn13] (313.00)</td> <td>\$ 313.00</td> </tr> <tr> <td colspan="2"></td> <td>Total: \$313</td> </tr> </tbody> </table> <p style="text-align: right;"><input type="button" value="Pay Now"/> ←</p>	Date Incurred	Description	Amount	2022-06-24 15:17:59	Chapter 13 Final Installment Payment/Filing Fee Paid in Full(21-40028-rjt) [misc,recfn13] (313.00)	\$ 313.00			Total: \$313
Date Incurred	Description	Amount								
2022-06-24 15:17:59	Chapter 13 Final Installment Payment/Filing Fee Paid in Full(21-40028-rjt) [misc,recfn13] (313.00)	\$ 313.00								
		Total: \$313								
18	<p>Online Payment Return to your originating application</p> <p>Step 1: Enter Payment Information 1 2</p> <p>Pay Via Bank Account (ACH) About ACH Debit</p> <p>Required fields are indicated with a red asterisk *</p> <p>Account Holder Name: <input type="text" value="Attorney Clark"/> *</p> <p>Payment Amount: \$260.00</p> <p>Account Type: <input type="text"/> *</p> <p>Routing Number: <input type="text"/> *</p> <p>Account Number: <input type="text"/> *</p> <p>Confirm Account Number: <input type="text"/> *</p> <p>Check Number: <input type="text"/></p> <p style="text-align: center;"> Routing Number Account Number Check Number </p> <p>Payment Date: 09/25/2018</p> <p>Select the "Continue with ACH Payment" button to continue to the next step in the ACH Debit Payment Process.</p> <p style="text-align: center;"><input type="button" value="Continue with ACH Payment"/> <input type="button" value="Cancel"/></p> <p>Note: Please avoid navigating the site using your browser's Back Button - this may lead to incomplete data being transmitted and pages being loaded incorrectly. Please use the links provided whenever possible.</p> <hr/> <p>Pay Via Plastic Card (PC) (ex: American Express, Discover, Mastercard, VISA)</p> <p>Required fields are indicated with a red asterisk *</p> <p>Account Holder Name: <input type="text" value="Attorney Clark"/> *</p> <p>Payment Amount: \$260.00</p> <p>Billing Address: <input type="text" value="211 Western Avenue"/> *</p> <p>Billing Address 2: <input type="text"/></p> <p>City: <input type="text"/></p> <p>State / Province: <input type="text"/></p> <p>Zip / Postal Code: <input type="text" value="48226"/></p> <p>Country: <input type="text" value="United States"/> *</p> <p>Card Type: <input type="text"/> * </p> <p>Card Number: <input type="text"/> * (Card number value should not contain spaces or dashes)</p> <p>Security Code: <input type="text"/> help finding your security code</p> <p>Expiration Date: <input type="text"/> * / <input type="text"/> *</p> <p>Select the "Continue with Plastic Card Payment" button to continue to the next step in the Plastic Card Payment Process.</p> <p style="text-align: center;"><input type="button" value="Continue with Plastic Card Payment"/> <input type="button" value="Cancel"/></p>									

