

ATTENTION ATTORNEY(S) FOR DEBTOR(S) AND THEIR STAFF MEMBERS

Due to the increased documentation required in advance of the First Meeting of Creditors, **ALL CHAPTER 7 BANKRUPTCY TRUSTEES** for the Eastern District of Michigan, Northern & Southern Divisions, request that all documents required under §521(e)(2)(a) and L.B.R. 2003-2 (E.D.M.) be provided **AS FOLLOWS ONLY**:

NOTE RE: TAX RETURNS - please redact all social security numbers and/or bank account information as the Trustee is not responsible for social security numbers and/or bank account information found on his/her harddrive or files.

ATTORNEYS: Please bring hard copies of the tax returns and documents forwarded to the Trustee to the §341 meeting in the event that the documents sent are illegible or not received.

TRUSTEE NAME	PREFERENCE FOR DELIVERY OF DOCUMENTS	
Corcoran, Collene	1. Collaborative Upload*	https://collaborate.trustesolutions.com/Registration/OwnerRegister.aspx
Dery, Fred	1. Collaborative Upload*; 2. Email (include case name, case number & §341 meeting date and time on the subject line)	https://collaborate.trustesolutions.com/Registration/OwnerRegister.aspx dcloven@fredjdery.com
Ellmann, Douglas	1. Collaborative Upload* 2. Email (include case name, case number & §341 meeting date and time on the subject line)	https://collaborate.trustesolutions.com/Registration/OwnerRegister.aspx trusteeellmann@gmail.com
Evangelista, Karen	1. Collaborative Upload*; 2. Email (include case name, case number & §341 meeting date and time on the subject line)	https://collaborate.trustesolutions.com/Registration/OwnerRegister.aspx 341docs@kevangelistalaw.com
Frank, Randall	1. Collaborative Upload*; 2. First Class Mail	https://collaborate.trustesolutions.com/Registration/OwnerRegister.aspx PO Box 2220 Bay City, MI 48707-2220

Gold, Stuart	1. Doclink; 2. First Class Mail; 3. Email (include case name, case number & §341 meeting date and time on the subject line)	https://documentportal.stretto.com (Request Registration Key From Trustee) 24901 Northwestern Hwy. Suite 444 Southfield, MI 48075 dwhite@glmpc.com or trusteegold@glmpc.com
Himmelspach, Daniel	1. Collaborative Upload*	https://collaborate.trustesolutions.com/Registration/OwnerRegister.aspx
Lewis, Wendy	1. Collaborative Upload*; 2. Email (include case name, case number & §341 meeting date and time on the subject line)	https://collaborate.trustesolutions.com/Registration/Owner Register.aspx wendy@wendyturmerlewis.com
Lim, K. Jin	1. DocLink; 2. Email (include case name, case number & §341 meeting date and time on the subject line); 3. First Class Mail	https://documentportal.stretto.com (Request Registration Key From Trustee) Kjinlim.documents@comcast.net 176 S. Harvey St. Plymouth, MI 48170
McClarty, Homer	1. Doclink; 2. Email (include case name, case number & §341 meeting date and time on the subject line)	https://documentportal.stretto.com (Request Registration Key From Trustee) trustee@morganmclarty.com
Miller, Timothy	1. DocLink; 2. Email (include case name, case number & §341 meeting date and time on the subject line); 3. First Class Mail	https://documentportal.stretto.com (Request Registration Key From Trustee) D3becker@gmail.com 64541 Van Dyke, Suite 101B Washington, MI 48095
Nathan, Kenneth	1. Doclink; 2. First Class Mail	https://documentportal.stretto.com (Request Registration Key From Trustee) 32300 Northwestern Hwy., Suite 200 Farmington Hills, MI 48334
Shapiro, Mark	1. Collaborative Upload*	https://collaborate.trustesolutions.com/Registration/OwnerRegister.aspx

Simon, Basil	1. Epiq document delivery system**; 2. Email (include case name, case number & §341 meeting date and time on the subject line)	https://Documentdelivery.axosfs.com lbauer@sszpc.com or trusteesimon@sszpc.com
Stevenson, Michael	1. Collaborative Upload*; 2. Email (include case name, case number & §341 meeting date and time on the subject line)	https://collaborate.trustesolutions.com/Registration/OwnerRegister.aspx rschultz@sbplclaw.com
Sweet, Samuel	1. Collaborative Upload*; 2. Email (include case name, case number & §341 meeting date and time on the subject line)	https://collaborate.trustesolutions.com/Registration/OwnerRegister.aspx jwill@trusteesweet.us

The following documents are required 7 days proper to the First Meeting of Creditors:

2015 and 2016 tax returns (Federal, State and City including all schedules)
Paycheck stubs for the 60 days prior to the filing

The following documents are not required 7 days prior to the First Meeting of Creditors but are requested and would be appreciated if delivered to the Trustee's office at the time the required documents are delivered:

Recorded Mortgage(s)
Recorded Deed(s)
Mortgage Payoff(s) and/or Current mortgage statement(s)
Current real estate tax statement(s)
Vehicle/Boat title(s)
Vehicle/Boat monthly statement showing payoff
Bank statements for **12 months** prior to filing date through and including the filing date
401k/Pension statement
Divorce Judgments and/or Property Settlement Agreements
Information for DSO (domestic support obligation) notification

*You must establish a TES Collaborative account with TrusteSolutions at <https://collaborate.trustesolutions.com/Registration/OwnerRegister.aspx>. (Please be sure to use the email address where you receive pacer filing notices to sign up with TES Collaborative.) Once your account is established, you will submit your documents directly to the Trustee via the portal at <https://collaborate.trustesolutions.com>. Please contact TrusteSolutions support at support@trustesolutions.com or 866-878-7831 #1 for assistance with getting set up or with any questions regarding this process.

** You must request an invitation to join the <https://documentdelivery.axosfs.com> website by emailing or calling Lisa at Basil Simon's office (lbauer@sszpc.com or 313/962-6400 ext. 229).