

OFFICE OF THE UNITED STATES TRUSTEE  
211. W. FORT STREET, SUITE 700  
DETROIT, MI 48226  
TELEPHONE: (313) 226-7999  
FAX: (313) 226-7952

*ORDER FORM FOR A TRANSCRIPT OF A 341 MEETING OF CREDITORS*

**PLEASE PRINT:** Fill out **ALL** of the information and mail your request to the office of the United States Trustee **AT THE ABOVE ADDRESS**. The requests **cannot** be sent directly to the transcriber.

**NOTE:** THE ITEMS WITH \*\* MUST BE FILLED OUT IN ORDER FOR YOUR REQUEST TO BE PROCESSED.

CASE NAME: \*\* \_\_\_\_\_ CASE #: \*\* \_\_\_\_\_

CHAPTER: \*\* \_\_\_\_\_ DATE OF THE HEARING \*\*: \_\_\_\_\_ JUDGE: \_\_\_\_\_ TIME: \_\_\_\_\_

TRUSTEE WHO PRESIDED AT THE CREDITOR'S MEETING (if known): \_\_\_\_\_

DEBTOR'S ATTORNEY WHO **ATTENDED** THE 341 MEETING (if known): \_\_\_\_\_

I AM REQUESTING THE FOLLOWING:

\_\_\_\_\_ TRANSCRIPT (\$3.30 PER PAGE). THE MINIMUM TRANSCRIPT COST IS \$25.00

\_\_\_\_\_ EXPEDITED TRANSCRIPT (\$4.40 PER PAGE). (PLEASE NOTE THAT YOUR REQUEST IS BEING FORWARDED BY OUR OFFICE TO THE TRANSCRIBER. THEREFORE, IT IS 7 DAYS FROM THE TIME THE TRANSCRIBER RECEIVES THE REQUEST FROM UNITED STATES TRUSTEE).

YOUR REQUEST WILL BE PROCESSED BY:

LYNN L. SIMMONS  
NATIONALLY CERTIFIED TRANSCRIBER  
TELEPHONE: (248) 922-1587  
E-MAIL: [diallynn@yahoo.com](mailto:diallynn@yahoo.com)

ALL REQUESTS **MUST BE** ACCOMPANIED BY A CHECK OR MONEY ORDER IN THE AMOUNT OF \$25.00, PAYABLE TO "LYNN S. SIMMONS". THE REQUEST **WILL NOT BE PROCESSED** UNLESS THE PAYMENT IS ENCLOSED OR FINANCIAL ARRANGEMENTS HAVE BEEN MADE WITH MS. SIMMONS. REQUESTS ARE PROCESSED ON A FIRST-COME, FIRST-SERVED BASIS.

REQUESTING PARTY: \_\_\_\_\_

FIRM NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_