

**UNITED STATES BANKRUPTCY COURT  
FOR THE EASTERN DISTRICT OF MICHIGAN**

226 WEST SECOND ST.  
FLINT, MI 48502  
(810) 235-4126

**OFFICE OF THE CLERK OF COURT**  
211 WEST FORT STREET, SUITE 2100  
DETROIT, MICHIGAN 48226-3211  
(313) 234-0065 / WWW.MIEB.USCOURTS.GOV

111 FIRST STREET  
BAY CITY, MI 48707  
(989) 894-8840

**GUIDELINES FOR SUBMITTING LIST OF CREDITORS**

The Bankruptcy Court for the Eastern District of Michigan is totally dependent on a computer system called CM/ECF. As part of this system, the List of Creditors is scanned and uploaded which is used for mailing court notices. In order to ensure that the case can be properly scanned, the design of the List of Creditors was revised and the following guidelines were effective April 20, 1993:

- (1) The names, addresses and zip codes of the Debtor(s) and counsel for the Debtor(s) shall not appear on the List of Creditors;
- (2) The bankruptcy petition case number shall not appear on the List of Creditors;
- (3) The List of Creditors shall be typed in one of the following types: (a) Courier 10; (b) Prestige Elite or (c) Letter Gothic;
- (4) The names and addresses of all creditors shall be typed in a single column on each page with margins no less than one-half inch; **NOTE: Do not include any account numbers with the names of the creditors;**
- (5) Each line shall be **not** more than 40 characters in length;
- (6) Each name and address shall consist of **not** more than five (5) lines;
- (7) There shall be at least two blank lines between each name and address entry.

**Please refer to L.B.R. 1007-2 for other requirements regarding any department or agency of the United States that is included on the List of Creditors.**

Todd M. Stickle, Clerk of The Court  
United States Bankruptcy Court

Alliance Health Professionals  
2689 Solution Center  
Chicago, IL 60677

Beaumont Health System  
Business Center  
750 Stpehenson Highway  
PO Box 5042  
Troy, MI 48007-5042

Capital One Bank USA NA  
PO Box 6492  
Carol Stream, IL 60197-6492

Clean Cars Finance  
157 S. Washington St  
Oxford, MI 48371

Comcast  
PO Bo 3005  
Southeastern, PA 19398

Convergent Outsourcing Inc  
800 SW 39th St. / PO Box 9004  
Renton, WA 98057

Credit Acceptance  
PO Box 5070  
Southfield, MI 48086

Credit Collection Service  
PO Box 9133  
Needham Heights, MA 02494

Crittenton Hospital Medical Center  
9250 Reliable Parkway  
Chicago, IL 60686

Henry Ford Health System  
PO Box 553920  
Detroit, MI 48255-3920

Kratochvil & Chimko  
2567 Metropolitan Parkway Suite 100  
Sterling Heights, MI 48310

Kristina Verstraete  
16401 E 11 Mile Rd  
Roseville, MI 48066

Macomb Family Services  
36975 Utica Rd. Suite 103  
Clinton Township, MI 48036

Macomb Therapy Group  
42815 Garfield Rd. Suite 201  
Clinton Township, MI 48038

McLaren Macomb  
PO Box 674351  
Detroit, MI 48267

Mohela  
633 Spirit Drive  
Chesterfield, MO 63005

Partridge Creek OB/GYN  
19991 Hall Road Suite 105  
Macomb, MI 48044

PNC Bank  
PO Box 856177  
Louisville, KY 40285

Portfolio Recovery Associates  
120 Corporate Blvd  
Norfolk, VA 23502

Progressive  
PO Box 7247-0311  
Philadelphia, PA 19170-0311

St. John hospital and medical center  
PO Box 773179  
Chicago, IL 60677

State of Michigan  
Unemployment insurance Agency  
Dept 771760  
Detroit, MI 48277

Synchrony Bank  
PO Box 690061  
Orlando, FL 32896-0061

Transworld Systems Inc  
PO Box 15520  
Wilmington, DE 19850

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